



## SOUTH AREA COMMITTEE



### AGENDA

**To: City Councillors:** Dryden (Chair), Meftah (Vice-Chair), Ashton, Blackhurst, Birtles, McPherson, Pippas, Stuart and Swanson

**County Councillors:** Carter, Heathcock and Shepherd

*Dispatched: Friday, 2 November 2012*

**Date:** Monday, 12 November 2012

**Time:** 7.30 pm

**Venue:** Meeting Room - CHVC - Cherry Hinton Village Centre

**Contact:** Martin Whelan

**Direct Dial:** 01223 457012

**1 APOLOGIES FOR ABSENCE**

**2 MINUTES** (*Pages 1 - 10*)

**3 MATTERS AND ACTIONS ARISING FROM THE MINUTES**

**4 DECLARATIONS OF INTEREST**

Members of the committee are asked to declare any interests in the items on the agenda. In the case of any doubt, the advice of the Head of Legal should be sought **before the meeting**.

**5 OPEN FORUM**

**6 COMMUNITY DEVELOPMENT AND LEISURE GRANTS**  
(*Pages 11 - 30*)

**7 CHERRY HINTON COMMUNITY CENTRE PROJECT –  
STAGE 1** (*Pages 31 - 42*)

**8      DEVOLVED    DECISION-MAKING    AND    DEVELOPER  
CONTRIBUTIONS:    UPDATE    FOLLOWING    SOUTH    AREA  
WORKSHOP** *(Pages 43 - 70)*

**9      APPROVAL    OF    MEETING    VENUES    FOR    JANUARY,  
MARCH    AND    MAY    2013**

To approve the meeting venue for the South Area Committee meetings in January, March and May 2013.

# Meeting Information

## Open Forum

Members of the public are invited to ask any question, or make a statement on any matter related to their local area covered by the City Council Wards for this Area Committee. The Forum will last up to 30 minutes, but may be extended at the Chair's discretion. The Chair may also time limit speakers to ensure as many are accommodated as practicable.

## Public Speaking on Planning Items

Area Committees consider planning applications and related matters. On very occasions some meetings may have parts, which will be closed to the public, but the reasons for excluding the press and public will be given.

Members of the public who want to speak about an application on the agenda for this meeting may do so, if they have submitted a written representation within the consultation period relating to the application and notified the Committee Manager that they wish to speak by **12.00 noon on the working day before the meeting.**

Public speakers will not be allowed to circulate any additional written information to their speaking notes or any other drawings or other visual material in support of their case that has not been verified by officers and that is not already on public file.

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<http://www.cambridge.gov.uk/public/docs/Having%20your%20say%20at%20meetings.pdf>

The Chair will adopt the principles of the public

speaking scheme regarding planning applications for general planning items and planning enforcement items.

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reports**

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**SOUTH AREA COMMITTEE**

5 September 2012

7.30 - 9.15 pm

**Present:** Councillors Dryden (Chair), Meftah (Vice-Chair), Ashton, Blackhurst, Birtles, McPherson, Pippas, Stuart and Swanson

**Officers Present:**

Principal Planning Officer – Toby Williams

Committee Manager – Martin Whelan

Head of Transport, Infrastructure Policy & Funding (County Council) –  
Dearbhla Lawson

Senior Programme Manager (County Council) – John Clough

**FOR THE INFORMATION OF THE COUNCIL**

**12/38/SAC Apologies for Absence**

Apologies were received from County Councillors Carter and Heathcock.

**12/39/SAC Minutes**

The minutes of the meeting held on 16<sup>th</sup> July were approved as a true and accurate record.

**12/40/SAC Matters and Actions Arising from the Minutes**

There were no matters and actions arising from the minutes.

**12/41/SAC Declarations of Interest**

Councillor Birtles declared a personal interest in item 8 and choose to abstain from the debate and voting on the item.

**12/42/SAC Open Forum**

There were no issues raised in the open forum.

### **12/43/SAC Southern Area Transport Corridor Funding**

The committee received a report from the County Council Head of Transport, Infrastructure Policy & Funding regarding South Area Transport Corridor Funding. The committee were provided with an update on the projects suggested at the meeting in March, and an explanation of the criteria used to score them.

Amanda Taylor addressed the committee and expressed support for the proposed lighting on the Guided Bus route. She highlighted that with the support of her trade union, local residents and her employer a petition had been raised with 233 signatures in support of the project. Solar studs were welcomed, however, it was suggested that if lighting columns were preferred a small trial should be undertaken to fully understand the impact. Amanda Taylor also spoke in support of the Long Road Cycle Way proposed improvements.

A member of the public spoke in support of the Long Road Cycle Way improvements, which were proposed in the report. It was explained that the existing arrangements were dangerous and could result in an accident or serious injury, and were inferior compared with the principal north south arterial cycle routes.

The County Council Officers welcomed the support for the two projects, and agreed to look into whether lighting or studs would offer best solution. It was also noted that the layout of Long Road, may create certain restrictions on what can be achieved.

The committee made the following comments on the proposals

- i. Is the £3m associated with the Leisure Park Bridge the full or pro-rata cost? It was confirmed that this was the full estimated cost of the project, but it may be possible to share the cost with East Area Committee.
- ii. Clarification was requested on why the southbound bus stop on Brooklands Avenue was not included? It was agreed to add this to the list of potential projects.



- iii. It was noted that pot of money available could grow over next few years and depended on growth levels being delivered.
- iv. There was general support for agreeing to projects, 2.1 and 2.3-2.7 and further investigation on the Leisure Park Bridge and Hauxton Road Bridge improvements. During discussion members expressed support for a range of projects.
- v. Clarification was requested on the scoring criteria, and how improvements to radial route signage mitigated developed. Head of Transport, Infrastructure Policy & Funding explained the scoring scheme and how the signage project was designed to provide clarity, improve traffic flows and reduce diversions.
- vi. The committee welcomed the proposals for Cherry Hinton High Street and agreed that that it was currently unsafe. The Cherry Hinton Ward Councillors expressed concern that a number of schemes that had been suggested had not appeared on the project list. Following discussion the Ward Councillors agreed to re-supply a list of those schemes to the County Council officers. The schemes included improvements to the bus stop at Teversham Drift and the traffic lights at the Robin Hood Pub. It was agreed to add this scheme to the list of potential projects.
- vii. The inclusion of a pedestrian crossing on Fendon Road was suggested. County Council officers agreed to add the scheme to the list for assessment, but suggested that S106 funding may not be the most appropriate and depending on issues raised it may be possible to progress the scheme through the road safety budget.
- viii. Clarification was requested on whether the interest on the accumulated sums could be used to fund additional projects. County Council officers confirmed that funding collected from developments has to be used in line with Area Corridor Plan approach and interest is taken into account, but that they would need to check the specifics. However it was noted that the City Council with their own contributions used the interest to off-set the effect of inflation.

## **Resolved**

The committee agreed to support projects 2.1 to 2.7 with the following exceptions

- i. 2.2 – Further work on the details was required before making a final recommendation and a contribution from East Corridor Fund would also be required.
- ii. 2.7 – The scheme needed to be re-assessed before making a final recommendation.

In response to a question regarding sewers, the committee were advised that for issues relating the County Council responsibilities the Whittlesford Depot was responsible.

### **12/44/SAC 12/0834/FUL- 39 Long Road**

The committee received a full planning application for consideration for 39 Long Road to extend house to rear and side including raising of roof ridge height by 300mm.

The committee received representations from Dr Merry in objection to the application, Mr Morrin in objection to the application and Mr Cooper in support of the application.

The objectors raised the following issues

- i. The issues raised by the Planning Inspector had not been overcome
- ii. The proposed screens were not defined and were effectively fences, which would have the same effect of enclosure as walls.
- iii. The need for the extension was also questioned particularly if the room layout was re-configured.
- iv. Un-necessary inclusion of certain windows
- v. The possibility of trees being removed at a later date removing all protection

The applicant spoke in support of the applicant.

**Resolved** (8 votes to 0) To amend the recommendations to insert a condition preventing the use of the first floor terrace area, with the condition to read

Notwithstanding the approved plans, prior to the commencement of the development, revised layout plans and drawing elevations of the proposed extensions shall be submitted to and approved in writing by the local planning authority showing:

- a) the removal of the privacy fencing from around the first floor rear terrace
- b) the removal of the first floor terrace storage area
- c) the amendment of the design of the door opening so that it no longer leads onto the first floor terrace with the provision of a juliet balcony or a non-projecting detail as otherwise agreed.
- d) the removal of the annotation showing a terrace.

The first floor flat roof leading from the bedroom one shall not be used as an external amenity area for occupants or guests of the house at any time and shall function as a flat roofing structure only.

**Resolved** (7 votes to 2) to approve the application as per the committee report with the following additional amendments to the conditions

-An additional condition is recommended to ensure the privacy of adjacent residents:

4: The following shall be installed prior to the use of the respective bedrooms and shall be retained as such thereafter:

-Bedroom 1 west-facing window at first floor level shall be obscure glazed to a minimum level of obscurity to conform to Pilkington Glass level 3 or equivalent and shall have restrictors to ensure that the window cannot be opened more than 45 degrees beyond the plane of the adjacent wall.

-Bedroom 1 east-facing lightwell at first floor level shall be obscure glazed to a minimum level of obscurity to conform to Pilkington Glass level 3 or equivalent and shall be fixed shut.

-Bedroom 4 north-facing window at second floor level privacy hood.

**Reason:** In the interests of residential amenity (Cambridge Local Plan 2006

policies 3/4 and 3/14).

-An additional condition is recommended in relation to the protection of trees:

5: No development, including demolition, shall commence on site until the following details have been submitted to and approved by the local planning authority:

(a) A plan showing the location of, and allocating a reference number to, each existing tree on the site which has a stem with a diameter measured over the bark at a point 1.5 metres above ground level, exceeding 75mm, showing which trees are to be retained and the crown spread of each retained tree;

(b) details of the species, diameter (measured in accordance with paragraph (a) above), and the approximate height, and an assessment of the general state of health and stability, of each retained tree and of each tree which is on land adjacent to the site and to which paragraphs (c) and (d) apply;

(c) details of any proposed topping or lopping of any retained tree, or of any tree on land adjacent to the site;

(d) details of any proposed alterations in existing ground levels, and of the position of any proposed excavation, within the crown spread of any retained tree or of any tree on land adjacent to the site within a distance from any retained tree, or any tree on land adjacent to the site, equivalent to half the height of that tree;

(e) details of the specification and position of fencing [and of any other measures to be taken] for the protection of any retained tree from damage during the course of development.

(f) details of any trees proposed for removal.

In the condition retained tree means an existing tree which is to be retained in accordance with the plan referred to in paragraph (a) above.

**Reason:** To safeguard and ensure the protection of those existing trees which are to be retained on or adjacent to the site. (East of England Plan 2008 policy ENV7 and Cambridge Local Plan 2006 policies 3/4, 3/12 and 4/4).

The committee approved the application for the following reasons.

1. This development has been approved, conditionally, because subject to those requirements it is considered to conform to the Development Plan as a whole, particularly the following policies: Cambridge Local Plan (2006): 3./4, 3/7 and 3/14

2. The decision has been made having had regard to all other material planning considerations, none of which was considered to have been of such significance as to justify doing other than grant planning permission.

These reasons for approval can be a summary of the reasons for grant of planning permission only. For further details on the decision please see the officer report online at [www.cambridge.gov.uk/planningpublicaccess](http://www.cambridge.gov.uk/planningpublicaccess) or visit our Customer Service Centre, Mandela House, 4 Regent Street, Cambridge, CB2 1BY between 8am to 6pm Monday to Friday.

### **12/45/SAC 12/0763/FUL - 51A Hartington Grove**

The committee received an application for 51a Hartington Grove for the demolition of existing two bedroom house and single garage and construction of 3 bedroom 1 3/4 storey house, along with one storey lodge, bin and cycle store.

The Principal Planning Officer verbally updated condition 3 to read

Prior to the installation of any intended air source heat pump, a scheme for the insulation of the plant in order to minimise the level of noise emanating from the proposed air source heat pump shall be submitted to and approved in writing by the local planning authority and the scheme as approved shall be fully implemented before the use hereby permitted is commenced.

**Resolved** (Unanimously) to approve the application by 8 votes to 0, subject to an amendment to condition 3 for the following reasons.

1. This development has been approved, conditionally, because subject to those requirements it is considered to conform to the Development Plan as a whole, particularly the following policies: East of England plan 2008: SS1,H1,T14,ENV7 and WM6 Cambridge Local Plan (2006):3/1,3/4,3/7,3/12,4/4,4/13,5/1,8/2,8/6,8/10

2. The decision has been made having had regard to all other material planning considerations, none of which was considered to have been of such significance as to justify doing other than grant planning permission.

These reasons for approval can be a summary of the reasons for grant of planning permission only. For further details on the decision please see the officer report online at [www.cambridge.gov.uk/planningpublicaccess](http://www.cambridge.gov.uk/planningpublicaccess) or visit our Customer Service Centre, Mandela House, 4 Regent Street, Cambridge, CB2 1BY between 8am to 6pm Monday to Friday.

### **12/46/SAC 10/0035/FUL - Outside 108, 110, 112, And 122 High Street, Cherry Hinton**

The committee received an application for the retrospective approval of vehicle crossing and access outside 108, 110, 112, and 122 High Street Cherry Hinton, Cambridge.

**Resolved** (Unanimously) to approve the application for the following reasons

1. This development has been approved, conditionally, because subject to those requirements it is considered to conform to the Development Plan as a whole, particularly the following policies: East of England plan 2008: policy ENV7 Cambridge Local Plan (2006): policies 3/1, 3/4, 3/7, 3/11 and 8/2

2. The decision has been made having had regard to all other material planning considerations, none of which was considered to have been of such significance as to justify doing other than grant planning permission.

These reasons for approval can be a summary of the reasons for grant of planning permission only. For further details on the decision please see the officer report online at [www.cambridge.gov.uk/planningpublicaccess](http://www.cambridge.gov.uk/planningpublicaccess) or visit our Customer Service Centre, Mandela House, 4 Regent Street, Cambridge, CB2 1BY between 8am to 6pm Monday to Friday.

The meeting ended at 9.15 pm

**CHAIR**

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**Report by:** Cambridgeshire Community Foundation  
**To:** Area Committee – South, 12<sup>th</sup> November 2012  
**Wards:** Trumpington, Queen Edith’s and Cherry Hinton.

**Community Development and Leisure Grants 2012-13**

**1. Introduction**

This report reminds members of the process for the allocation of Community Development and Leisure grants by Area Committees, confirms the funds available, and seeks approval for applications which have been assessed. Further information available in Appendix 1.

The application process has been managed by Cambridgeshire Community Foundation (CCF) since April 2009. CCF advertise available funds; support potential applicants; assess applications; present recommendations to Area Committees; advise applicants of Area Committee decisions; make grant payments and seek feedback and monitoring from the funded projects. CCF does not therefore make decisions on the grants awarded from the Area Committee funds.

**2. Recommendations**

2.1 To consider the grant applications and agree recommendations detailed below.

<b>Current Applications. Available: £10,801</b>			
CCF ref	Group	Project	Offer
WEB 55225	DanceMoves	an integrated dance project for adults with dementia.	£450 <i>subject to workshops being for south area residents</i>
WEB 55284	Cherry Hinton Residents Association	venue hire and Christmas lights for the Very Cherry Christmas Event.	£500
WEB 55280	Cherry Hinton Festival Society	to purchase storage for the equipment, publicity material and miscellaneous items held by the festival committee.	£1,700
WEB 54227	Cambridge Diamonds FC	pitch hire for training and matches.	£900
WEB 45617	16th Cambridge (St James) Scout Group	to improve storage facility and replace some existing camping equipment.	£1,500
WEB 54309	Queen Edith's Community Forum	for annual Christmas Tree lighting and carols for whole community.	£350

WEB 54569	Queen Edith's Community Forum	to raise awareness of the public art project for the Wulfsan Way seating and the design, set up costs and production of shopping bags.	£500
WEB 53187	Trumpington Bowls Club	to replace worn out specialist bowls green mower.	£1,250
3733	Trumpington Elderly Action Group	to fund a Christmas lunch for members.	£347
WEB 54935	Hanover & Princess Court Residents Association	for a Christmas event.	£900
A103328	Denis Wilson Court Social Club	Christmas lunch for residents.	£750
WEB 55042	Trumpington Residents' Association	for 50% of the cost of the summer trip to Hunstanton on 20 July 2013.	£0 <i>Review 2013-14 grants round</i>
<b>Total</b>			<b>£9,147</b>
<b>Budget remaining</b>			<b>£10,801</b>
<b>Left to spend</b>			<b>£1,654</b>

### 3. Background

The total of £84,000 Area Committee funding available in 2012-13 has been increased to £100,690. £71,690 is from the Community Development grants budget and £29,000 is from the Leisure grants budget. These budgets have been merged and allocated to each area committee in accordance with population and poverty calculations.

2012-13		
Committee	%	£
North	37.8	38,060
South	20	20,138
East	32.2	32,423
West Central	10	10,069

### 4. South Area Committee 2012-13 Current Applications

#### 4.1 Funding allocated to date:

CCF ID	Group	Project	AC Grant
3377	Trumpington Elderly Action Group	a half day trip to Bury St Edmunds.	£462
3338	Denis Wilson Court Social Club	a day out by coach to the sea.	£700
WEB45108	Trumpington Bowls Club	to upgrade kitchen facilities and equipment.	£800

WEB44576	Cherry Hinton Festival Society	to engage local children to take part in the first children's festival in Cherry Hinton.	£2,300
WEB45559	Cherry Hinton Residents Association	to celebrate the Queens's Diamond Jubilee and provide every primary school pupil in Cherry Hinton with a commemorative coin.	£900
Officer Action	Denis Wilson Court	Entertainments event for Cambridge Celebrates age	£440
Officer Action	Denis Wilson Court	Christmas celebrations	£750
Officer Action	Cherry Hinton Churches' Youth Group	Equipment	£1,055
Officer Action	Friday Club, Centre at St Paul's	Trip	£300
Officer Action	Hanover and Princess Court Residents' Association	Jubilee party	£260
Officer Action	Queen Edith's Community Forum	Children's Music Workshops for Jubilee Parade	£500
Officer Action	Trumpington Elderly Action	Trips	£870
<b>Total</b>			<b>£9,337</b>
<b>Budget</b>			<b>£20,138</b>
<b>Remaining</b>			<b>£10,801</b>

## 4.2 Grant application background information

<b>South Area Committee 2012-13 grants</b>	<b>CCF ref</b> WEB55225
<b>Applicant:</b> DanceMoves	<b>Ward(s):</b> South tbc by group
<b>Purpose of group:</b> To identify and fill gaps in the provision and opportunity to be part of integrated dance for the purposes of improving self help and management of health, social and wellbeing in the community.	
<b>Project: for a dance project for adults with dementia.</b> <b>Breakdown of costs:</b> 2 x workshop leaders @ £50 per session x 10 sessions = £1000; Workshop venue hire @ £48 per session x 10 workshops = £480; 4 x taster sessions @ £50 per taster = £200; Initial research and contact: 8 hours per week @ £20 x 8 weeks = £1280; 2 x meetings with volunteers @ £50 = £100; 2 x days evaluation and report write up £250; 2 x days film editing £250; Publicity £60; Workshop and taster session refreshments £15	
<b>Total cost:</b> £3635	<b>Requested:</b> £750

**Expected benefits or outcomes as a result of funding as described by the applicant:** Participants will benefit from new arts skills to help improve their quality of life; enhanced and/or increased ability to move and dance, developing coordination, orientation and rhythmical sequences, to eclectic music and sound, thereby improving health and wellbeing; A creative and innovative experience that will promote positive health and wellbeing management; increased self-confidence and social interaction, helping to reduce the sense of isolation and exclusion, and nurture support for themselves and others.

Outcomes will be 1. A choreographic narrative, created by the group through shared explorations of experiences, emotion and movement, that will provoke astonishing responses and create new audiences. 2. A short film, produced by the group based on their experiences. Taking movement, personal narrative, images and sound, the film will be the project's ambassador. 3. A comprehensive report that will be publicised and circulated as widely as possible. **Number of beneficiaries:** 100

**Background information:**

The applicant has applied to Cambridge City Council Arts & Recreation Grant for 2013-14: £2125. The outcome of this will not be until February 2013.

Workshop income: 20 @ £3.50 x 10: £700

**CCF Comments:** The two directors have experience working with different age groups and would like to use dance in the intervention and prevention of health problems and stigma attached to dementia and reduce isolation.

The initial phase would be to research interest by giving presentations to existing dementia support groups and voluntary organisations to gauge interest, and provide a taster session.

The second phase would be to run the series of 10 workshops for dementia sufferers, their family, carers and anyone else who would be interested in getting involved. They are heavily reliant on grant funding to get this project off the ground, but if unsuccessful they would hope to still run the project, but would have to give their time in kind and reduce costs where possible. The aim is for the project to be self-sustainable through class fees as the project grows.

The workshops are to be held at The Deacon Centre in Addenbrookes ( hence link to South Area)

**Previous funding from this Area Committee:** New applicant.

**Recommendation:** Large part of funds required are from Arts grant – decisions not known until Feb 1013 so project as above will not be able to go ahead until funds secured. In meantime, assuming focus on South Area residents, offer **£450** (4 taster sessions at £50 plus £250 towards initial research and contact with groups and marketing). If there is evidence of demand from local residents, invite to apply again to Area Committee

<b>South Area Committee 2012-13 grants</b>	<b>CCF ref WEB55284</b>
<b>Applicant:</b> Cherry Hinton Residents Association	<b>Ward(s):</b> Cherry Hinton

<b>Purpose of group:</b> To safeguard and promote the interest of residents in the area on matters concerning housing and the environment. To help to improve living conditions, community facilities and services for residents living in the Group's area. To provide a forum for residents to engage in the decision-making of bodies such as Cambridge City Council and Cambridgeshire County Council. To assist in the development of a healthy, vibrant and inclusive community including the facilitation of events and activities.	
<b>Project: to hire a venue and erection of Christmas lights for the "Very Cherry Christmas Event."</b>	
<b>Breakdown of costs:</b> Groceries £150; Electrician £130.00; Band £160.00; Hall £100.00; Santa gifts £50.00	
<b>Total cost:</b> £590	<b>Requested:</b> £500
<b>Expected benefits or outcomes as a result of funding as described by the applicant:</b> This year we are hosting a much bigger event but we are aware that the free 'tea party' aspect of the festivities is a positive way to bring families and older residents together for a few hours of entertainment and conversation. We have a larger venue booked this year with the aim that residents will stay longer and meet with neighbours. We are particularly focused on attracting older residents who may feel isolated and lonely as we have no community space in the village for them to meet. <b>Number of beneficiaries:</b> 350	
<b>CCF Comments:</b> The Christmas project will involve three events including the Tea Party, a Craft Fair and Film Show. The aim of the Tea Party is to get elderly residents out and provide a traditional Christmas party. The Residents Association are hoping to take over some space in the Library from next year, which will provide them with a venue space for future events and become less reliant on funding applications. The aim is to also organise more fundraising events to become more sustainable. They hope that the Craft Fair will be a self-funding event. Accounts for year to 31 December 2011 showed a surplus in year with income exceeding expenditure by £376.74. Funds held at year end were £2,683.84 (including £696.00 in restricted funds).	
<b>Previous funding from this Area Committee:</b> £630 in 10/11 for a community Christmas event; £795 in 11/12 for a community Christmas event; £900 in 12/13 for Jubilee celebrations.	
<b>Recommendation:</b> £500	

<b>South Area Committee 2012-13 grants</b>	<b>CCF ref</b> WEB55280
<b>Applicant:</b> Cherry Hinton Festival Society	<b>Ward(s):</b> Cherry Hinton
<b>Purpose of group:</b> Cherry Hinton Festival Society provides community events in the village. We run one a range of events throughout the year including an annual village festival week. We aim to support small groups in the village - assisting them with publicity and fundraising. We also offer arts award training for children and young people. We also support a youth club which in turn runs events and supports larger events in Cambridge	
<b>Project: to purchase storage for the equipment and other items.</b>	
<b>Breakdown of costs:</b> 2 <sup>nd</sup> hand container £1450-1800, lock £300, paint £100-200	
<b>Total cost:</b> ~£2000	<b>Requested:</b> £1700

**Expected benefits or outcomes as a result of funding as described by the applicant:** All our events are sold out and/or well attended. Increasingly we are working to offer more events as a result of feedback from local residents and community groups. We are aware that smaller groups are also in need of storage space, eg Local History Society, and we are happy to provide them with space in our storage. We are also keen to lend out items (eg P A system) to local groups and having it stored where other groups can access our equipment will be beneficial to all. **Number of beneficiaries:** 5000

**Background information:** The festival committee has no more space at home and there is no available community storage in Cherry Hinton. We have had requests from village Rainbows and Local History Society for thoughts on where to go for storage. We are also exploring the possibility of purchasing film equipment for the village and we need to ensure we have appropriate storage before progressing this (Currently the Committee rent the equipment).

**CCF Comments:** The Committee want to purchase a shipping container to be used as a storage unit for festival equipment. They have spoken to the Head Teacher at Colville School who is prepared to give them a piece of land at the school for the storage container to be kept. There is already another container there which belongs to the local Scouts Unit. This location would be secure and have ease of access, being centrally located in Cherry Hinton and would not incur storage charges. Three quotes have been provided ranging from £1450 - £1800; a secure lock and shelving (predicted cost £300), special coating applied to the container, to avoid damage through condensation £100-£200.

Accounts for year to 31 December 2011 showed a surplus in year with income exceeding expenditure by £710.89 Funds held at year end were £2,230

**Previous funding from this Area Committee:** £1,000 in 06/07 for licence fee, marquee hire, recreation ground hire, chair hire for local festival; £150 in 06/07 for budget deficit; £1,100 in 07/08 for insurance, marquee and chair hire; £350 in 08/09 for a gazebo and generator; £1,370 in 08/09 for insurance, chair, table and marquee hire, licence fee; £2,000 in 09/10 for insurance and marquees; £2,000 in 11/12 for insurance, marquees, tables and chairs; £2,300 in 12/13 to engage local children in the first children's festival.

**Recommendation: £1,700**

<b>South Area Committee 2012-13 grants</b>	<b>CCF ref WEB54227</b>
<b>Applicant:</b> Cambridge Diamonds FC	<b>Ward(s):</b> Queen Edith's
<p><b>Purpose of group:</b> We aim to let any child that wishes to play football to have the chance whatever their ability or economic standing in our community. We will provide good quality coaching, once a week and a match on each Sunday as members of the local Cambridge league at under 15 level.</p> <p>The children we have registered for this season, as previous seasons, come from very mixed backgrounds and some would never have had this experience because of financial constraints or family their family situations.</p>	

<b>Project: to pay for the pitch/astro hire for training and match purposes</b>	
<b>Breakdown of costs:</b> 10 home matches @ £30 per match = £300; 31 astro training sessions @ £20 per session = £620	
<b>Total cost:</b> £920	<b>Requested:</b> £900
<p><b>Expected benefits or outcomes as a result of funding as described by the applicant:</b> The benefit to the children playing on this team has been immense. I have personally seen them all develop not just their football skills over the years they have been playing but also their social/interaction skills. How they relate to their coach is fantastic as many have no male role model at home. The confidence that comes out on the pitch can change a child from the grumpy teenager on the side line to a team player urging on everyone on their team not apportioning blame if something goes wrong but supporting the team. Winning a game is a fantastic feeling for them all and been heaped with praise is lovely but they have also learnt how to take a knock back and be resilient. Get up and carry on when things go wrong. How to take constructive advice without blowing their top. These are all life skills that will stay with them and will be of use when they move into the world. Sport, in this case a very small little football team is offering that to a group of very mixed teenage boys. <b>Number of beneficiaries:</b> 20</p>	
<p><b>Background information:</b>  <b>CCF Comments:</b> A core group of friends who've played together since they were 8yrs old and other school friends have joined them. Four parents on the committee. Under 15s team - the members are committed to keep on going and continue their success. They won the division and cup competition last year, which shows how they've progressed over the years. A mixed group, any child is welcomed whatever their ability. In comparison to other local teams, they are relatively new, therefore there is competition for pitch hire. Currently use Fawcett School for home matches and train on Friday evenings at Netherhall. However, not sure how long they'll be able to use Fawcett due to the development work in the area which will mean Fawcett will lose half of their playing field. They currently get a slightly reduced rate as they offered to clean the changing rooms and lock up - otherwise hire would be £40, instead of £30. Members pay £3 per training session and £3 for Sunday matches and they have been training throughout the summer. Accounts for year to 29 May 2012 showed a deficit in year with expenditure exceeding income by £3,885.67. Funds held at year end were £18.28</p>	
<p><b>Previous funding from this Area Committee:</b> £909 in 06/07 for contribution to kit, match fees, referee fees for 8 - 10 year olds; £945 in 07/08 for kit costs, pitch hire, Cambridge Junior league affiliation; £1,409 in 08/09 for goalpost, netting, indoor agility training equipment.</p>	
<b>Recommendation: £900</b>	

<b>South Area Committee 2012-13 grants</b>	<b>CCF ref</b> WEB45617
<b>Applicant:</b> 16th Cambridge (St James) Scout Group	<b>Ward(s):</b> Queen Edith's
<p><b>Purpose of group:</b> to help young people develop their full potential mentally, physically and spiritually, through a balanced programme of activities and challenges.</p>	

<b>Project: to improve storage facility and replace some existing camping equipment.</b>	
<b>Breakdown of costs:</b> cooking equipment £607.49; 5 tents and 3 ground sheets £1045; 5 tables and 10 benches £1170.66; storage boxes £209.99	
<b>Total cost:</b> £3033.14	<b>Requested:</b> £3033.14
<b>Expected benefits or outcomes as a result of funding as described by the applicant:</b> We expect to be able to offer a more secure and safer environment for camping <b>Number of beneficiaries:</b> 60	
<p><b>Background information:</b> As part of our core objectives we are dedicated to offering all Young People the opportunity to camp at least twice every year. This is one of the main reasons Young People join Scouting.</p> <p><b>CCF Comments:</b> Last time they purchased this kind of equipment was about 10yrs ago and they hope that new equipment will last a simliar time (10-15yrs). There are 3 sections to the group and all sections use the equipment regularly - estimated every 6 weeks. They also sometimes loan to other scout groups. They aim to buy good quality items that will last and give value for money. They take part in fundraising activities e.g. a sponsored silence and a jumble sale. Accounts for year to 31 August 2011 showed a deficit with expenditure exceeding income by £106. Funds held at year end were £2,396.</p> <p><b>Officer Comments:</b> Members should be aware that officers have received correspondence from a representative of the National Secular Society stating that he objects to the Council funding the scouts because he feels that they discriminate against aethiists. His objection relates to the reference to God in the promise that new scouts are asked to recite when they join which states: <i>On my honour, I promise that I will do my best to do my duty to God [other terms for God are accepted] and to The Queen, to help other people and to keep the Scout Law.</i> In response to a national campaign by the National Secular Society, the scout association says: <i>Scouting does not identify itself with any one religion but works with adults and young people from every culture, background and religion.</i></p> <p>Officers have checked with the Equality and Human Rights Commission who have confirmed that the scouts are not in breach of Equality legislation by requiring new members to say the promise.</p>	
<b>Previous funding from this Area Committee:</b> £1,200 in 04/05 for equipment.	
<p><b>Recommendation:</b> See Officer comment above. <b>£1500</b> to buy 5 tents and 3 ground sheets and contribution towards cooking equipment.</p>	

<b>South Area Committee 2012-13 grants</b>	<b>CCF ref</b> WEB54309
<b>Applicant:</b> Queen Edith's Community Forum	<b>Ward(s):</b> Queen Edith's
<b>Purpose of group:</b> The Forum acts principally as a market place for the exchange of ideas about how best to support and promote the local community. In so far as its funds allow, the Forum awards grants for projects of benefit to the local community.	
<b>Project: for annual Christmas Tree lighting and carols for whole community.</b>	
<b>Breakdown of costs:</b> Christmas tree £150; sweets £50; generator hire £150	
<b>Total cost:</b> £350	<b>Requested:</b> £350



<p><b>Expected benefits or outcomes as a result of funding as described by the applicant:</b> This has become one of the main events in the area and much enjoyed by the whole community. <b>Number of beneficiaries:</b> 200</p>
<p><b>Background information:</b>  <b>CCF Comments:</b> This will be the 3rd year of the Christmas event which brings together choirs from the local schools, Church and chapel and is an opportunity for the local residents to come together in a central location. Queen Edith's Way makes a barrier between the areas of housing, which means community activity has been limited and the event aims to break down barriers.  Feedback from residents after previous years' events has been very positive. They have enjoyed meeting other local residents on the local green in Wulfstan Way, which has been an underused resource.  The Forum have paid for a notice board on the village green and also started a local newsletter, which is distributed, along with Focus, the local Liberal Democrats newsletter. They hope that having places to advertise local events will help to bring the community together on a more regular basis.  Accounts for year to 25 De 2011 showed a deficit in year with expenditure exceeding income by £889. Funds held at year end were £672</p>
<p><b>Previous funding from this Area Committee:</b> £500 in 12/13 for workshops for children.</p>
<p><b>Recommendation:</b> £350</p>

<b>South Area Committee 2012-13 grants</b>	<b>CCF ref</b> WEB54569
<b>Applicant:</b> Queen Edith's Community Forum	<b>Ward(s):</b> Queen Edith's
<p><b>Purpose of group:</b> The Forum acts principally as a market place for the exchange of ideas about how best to support and promote the local community. In so far as its funds allow, the Forum awards grants for projects of benefit to the local community.</p>	
<p><b>Project: to raise awareness of the public art project for the Wulfsan Way seating and the design, set up costs and production of shopping bags.</b>  <b>Breakdown of costs:</b> design set up costs for shopping bags £200; production costs (85p per bag) £170; fliers£30; lighting costs for event to celebrate the installation £100</p>	
<b>Total cost:</b> £500	<b>Requested:</b> £500
<p><b>Expected benefits or outcomes as a result of funding as described by the applicant:</b> The seating is designed for all ages to encourage people to sit and chat. This should lead to a more integrated community which is somewhat lacking in the Queen Edith area. The seating will comprise three stainless steel hemispheres arranged so they can be sat on individually or in groups of friends. Each hemisphere has a glowing core to represent the heart of the community and a variety of sized wooden slats to represent the passage of time and changes in the locality. Entitled 60/60, the project represents both the Queens' Jubilee and the age of the Queen Edith ward. <b>Number of beneficiaries:</b> 2000</p>	

<p><b>Background information:</b>  <b>CCF Comments:</b> The grant would fund design and production of shopping bags to raise awareness of the Public Art Project 60/60 inspired by the Jubilee. The bags would be given out at the Christmas Event on 11th December as a memento for local residents. The idea behind the project is community engagement and bringing the generations together. It aims to celebrate the area over the past 60 years and think about aspirations for the future. The Forum would like to produce flyers about the project and the Wulfstan Way Seat in the bags to provide information about the project to local residents.  The project has involved local school children and older residents to bring them together.  They hope that providing information and a memento of the unveiling will encourage the local community to continue working together over the coming years</p> <p><b>Previous funding from this Area Committee:</b> £500 in 12/13 for workshops for children.</p> <p><b>Recommendation: £500</b></p>
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<b>South Area Committee 2012-13 grants</b>	<b>CCF ref WEB53187</b>
<b>Applicant:</b> Trumpington Bowls Club	<b>Ward(s):</b> Trumpington
<b>Purpose of group:</b> We are an active outdoor bowls club involved in friendly competition and competitive matches most days of the week. 30 full members and 12 social members.	
<b>Project: to replace worn out specialist bowls green mower.</b>	
<b>Breakdown of costs:</b> Purchase of reconditioned mower £1800	
<b>Total cost:</b> £1800	<b>Requested:</b> £1250
<b>Expected benefits or outcomes as a result of funding as described by the applicant:</b> Improved facilities for existing members and new members anticipated with the new houses being built locally. <b>Number of beneficiaries:</b> 100	
<p><b>Background information:</b>  <b>CCF Comments:</b> The Club are able to contribute £550 towards the cost of the lawn mower, but without a grant feel they would not be able to purchase. To be able to participate and host matches, their green needs to be up to a good standard. It is not economical to repair the current machine.  Accounts for year to 1 Oct 11 showed a surplus in year with income exceeding expenditure by £485. Funds held at year end were £5,023</p> <p><b>Previous funding from this Area Committee:</b> £900 in 11/12 to purchase an adapted wheelchair; £800 in 12/13 to upgrade kitchen facilities and equipment.</p> <p><b>Recommendation: £1250</b></p>	

<b>South Area Committee 2012-13 grants</b>	<b>CCF ref 3733</b>
<b>Applicant:</b> Trumpington Elderly Action Group	<b>Ward(s):</b> Trumpington

<b>Purpose of group:</b> The group formed in 1989 as an action group to improve life and conditions for the over 60's. There are currently 45 members. It provides a forum for the elderly to make sure the voice of the elderly is heard in local issues. It holds regular meetings of interest to its members and encourages social integration throughout the community.	
<b>Project: to fund Christmas lunch for members.</b>	
<b>Breakdown of costs:</b> Christmas Lunch £456; Coach £195	
<b>Total cost:</b> £651	<b>Requested:</b> £347
<b>Expected benefits or outcomes as a result of funding as described by the applicant:</b> The meal will be a pleasant experience and the shopping will be very useful for those who are less mobile. All the members who take part will benefit - particularly those who live alone. <b>Number of beneficiaries:</b> 38	
<b>Background information:</b> <b>CCF Comments:</b> Most of the members like to go on the annual Christmas outing and carers are invited along too at the same rate as members. Lunch will be at the George and Dragon in Elsworth, and they will go to Coton Graden Centre on the way home. The outing ensures the members get a good meal, company, and the shopping at the Garden Centre is a bonus. Several members can't get about (and they usually provide transport to meetings for these members), so it is a good opportunity for a day out. They have a monthly raffle and had a tombola at the school fete to raise funds. They were originally set up by the City Council who said that members should not have to pay a fee, so that it was open to anyone who wanted to come, irrespective of financial situation. If the funding application is not successful the outing would still be able to go ahead, taking money from the reserves, which would mean they would be limited in activities throughout the year. Accounts for year to 30 Sept 12 showed a small deficit in year with expenditure exceeding income by £90. Funds held at year end were £808	
<b>Previous funding from this Area Committee:</b>	
<b>Recommendation: £347</b>	

<b>South Area Committee 2012-13 grants</b>	<b>CCF ref</b> WEB54935
<b>Applicant:</b> Hanover & Princess Court Residents Association	<b>Ward(s):</b> Trumpington
<b>Purpose of group:</b> We are a Residents Association based in Newtown, we have regular meetings with our Housing Officer and local Councillor to discuss issues important to our residents and to pass them onto to the relevant people. We have guests from the council and police attending regularly. For the last 7 years we have organised an annual Christmas Event and also have regular summer BBQ's. Our main aim has always been to bring our residents together socially and to get them talking to each other as living in blocks of flats can be very isolating. We are helped by our Community Development worker Helen Christy and The Centre of St Paul's have always supported us.	

<b>Project: for a Christmas Event.</b>	
<b>Breakdown of costs:</b> Marquee, lights, heating, tables and chairs £650; Christmas Tree £150; Electrician £100	
<b>Total cost:</b> £900	<b>Requested:</b> £900
<b>Expected benefits or outcomes as a result of funding as described by the applicant:</b> We aim to provide a fun event that brings families and everyone who lives in the flats together to enjoy a celebration of Christmas. The tree stays for the season and everyone who lives in the flats and the surrounding areas will benefit from seeing the tree lights. We hope to get people talking to each other and meeting new people as new residents are moving in all the time. Some of the elderly residents can't get out much so can look out at the tree and enjoy it, we also have a Nursing Home next to the flats so the patients can see the tree from their rooms too. There is also housing nearby for Care in the Community clients and they will come to the event and participate. <b>Number of beneficiaries:</b> 300	
<b>Background information:</b> The group held a successful Jubilee Event which raised £32 from a raffle, and a BBQ which raised £83 which will go towards the Christmas Event.	
<b>CCF Comments:</b> The aim is to provide a multi-cultural event which brings residents together. Although the local vicar comes along and they sing carols, the emphasis is on community rather than the religious aspect of Christmas. They get a large Christmas tree so residents who do not participate in the event can see the tree from their window. Local businesses donate food/drinks as council have stated that any funds raised by the the association cannot be used on food/drink. £900 is an estimate as they have not researched 2012 prices for tree/marquee etc yet. Financial information provided (through copies of banks statements) showed cash held at 13 Sept of £114 in one account and £304 at 30 June 12 in another	
<b>Previous funding from this Area Committee:</b> £900 in 05/06 for Christmas tree installation; £900 in 06/07 towards Christmas tree and event; £176 in 07/08 for marquee hire; £850 in 07/08 for Christmas tree installation and event; £500 in 08/09 for marquee hire for a Christmas event; £900 in 09/10 for a Christmas event; £450 in 10/11 for a Christmas event; £900 in 11/12 for a Christmas event.	
<b>Recommendation: £900</b>	

<b>South Area Committee 2012-13 grants</b>	<b>CCF ref</b> A103328
<b>Applicant:</b> Denis Wilson Court Social Club	<b>Ward(s):</b> Trumpington
<b>Purpose of group:</b> To organise social events for residents of this sheltered housing complex on a daily basis for example, weekly Bingo, Tuesday Coffee am/pm Ladies Club. Evening darts and cards, Friday Computer Club. Also outings i.e. Lunches, garden centres, theatres etc. Computer Training. Lunches and tea parties for special birthdays are also arranged. New events club from September 2012 - monthly, includes suppers and speakers.	
<b>Project: Christmas lunch for residents.</b>	
<b>Breakdown of costs:</b> 60 residents @ £10 per head food and crackers, napkins, wine etc. Chef and two waitresses.	
<b>Total cost:</b> £750	<b>Requested:</b> £750

**Expected benefits or outcomes as a result of funding as described by the applicant:** It would be very beneficial because of transport last year we were disappointed with the hotel as we had to "serve ourselves" instead of waitress service. **Number of beneficiaries:** 60

**Background information:**

**CCF Comments:** Last year group went to a restaurant for Christmas lunch and problems with transport and service, so plan an in house lunch this year to make it easier for residents and more cost effective. 45 residents have already signed up and they are sure they will get another 15 wanting to come. By offering this luncheon free they are able to have high numbers which adds to the sense of occasion and gets people out who might otherwise not have a proper Christmas lunch.

Accounts for year to 29 Feb 12 showed a small deficit in year with expenditure exceeding income by £202. Funds held at year end were £1804

**Previous funding from this Area Committee:** £757 in 04/05 for computer equipment and software; £200 in 06/07 party to celebrate international day of older people; £328 in 06/07 broadband connection for residents association; £216 in 08/09 for broadband costs; £185 in 09/10 for broadband costs, £315 in 10/11 to pay for broadband costs, £250 in 10/11 to pay for a Christmas lunch, £405 in 10/11 to pay for a coach trip and lunch in St Ives; £800 in 11/12 to take a coach trip to the theatre in Cromer; £300 in 11/12 for annual Christmas lunch; £700 in 12/13 for a day out by coach to the sea; £440 in 12/13 to organise a supper to celebrate age.

**Recommendation: £750**

<b>South Area Committee 2012-13 grants</b>	<b>CCF ref</b> WEB55042
<b>Applicant:</b> Trumpington Residents' Association	<b>Ward(s):</b> Trumpington
<p><b>Purpose of group:</b> The Trumpington Residents' Association (TRA) was founded in 1992 and its aim is to make Trumpington a better place for the future, by working to maintain and improve the quality of life of local residents. The TRA was established as a company limited by guarantee in October 2008 and a Registered Charity in October 2010. The TRA manages Trumpington Pavilion in partnership with the City Council, where youth groups, community activities, clubs and sporting activities take place. The TRA itself runs regular soft play sessions, a Friday cafe and other activities and the Pavilion is also hired for use by groups and local individuals.</p>	
<p><b>Project:</b> for 50% of the cost of the summer trip to Hunstanton on 20 July 2013.  <b>Breakdown of costs:</b> coach hire: £790; payments to 2 trained assistants who support the active participation of the children: £150; other: £60</p>	
<b>Total cost:</b> £1,000	<b>Requested:</b> £500
<p><b>Expected benefits or outcomes as a result of funding as described by the applicant:</b> We know from previous experience that the trip will provide a number of children, families and elderly people with an opportunity to take an active part in and benefit from an activity which helps with community cohesion and enhances their quality of life. The reaction to the July 2012 trip was that it gave a group of people a real opportunity to mix and have an enjoyable day and the sun even came out! The development of community cohesion is a real strength in an area which is going through so much change. <b>Number of beneficiaries:</b> 100</p>	

**Background information:** The remaining £500 will be found through fund raising (proceeds of a Christmas Fair, etc.) and a small charge to participants

**CCF Comments:** This will be the third year that they've organised a trip to Hunstanton, which have proved to be successful. Hunstanton is the easiest coastal town to get to and familiarity works well. They have used C&G Coaches and have booked them again for 2013 as they maintain good prices and friendly service. Approximately 100 people go, so 2 coaches are required. This year a small charge was made to participants, £4 per family, £2 per individual adult, 50p per individual child. This, along with fundraising events throughout the year should make up the other 50%, Christmas Fair in early December, jumble sale and various other events. £60 other - tips to drivers, ice creams for children etc.

Accounts for year to 31 Dec 11 showed a surplus in year with income exceeding by £10,698. Funds held at year end were £26,608 (unrestricted £22,272)

**Previous funding from this Area Committee:**

**Recommendation: nil as significant unrestricted reserves and 2013-14 expenditure. Review in 2013-14 grants round**

### **Political and Religious Promotion**

Community Development has reviewed their grant conditions to clarify that grants cannot be used in any way to promote a political or religious organisation or to generate private gain. The organisation will also take care to avoid giving the impression that it supports any political party or candidate in an election and will not give publicity to political parties or to individual politicians or candidates in the six week period leading to an election.

Organisations which promote any political parties, are involved in party politics, or which promote political views are not eligible to apply and grants cannot be used for the promotion of a political party or publicity that appears to be designed to affect public support for a political party.

**BACKGROUND PAPERS** and research used in the preparation of this report:

Grant applications.

Monitoring from previous grant awards.

Telephone interview.

To inspect these documents contact Marion Branch on 01223 410535 or [marion@cambscf.org.uk](mailto:marion@cambscf.org.uk)

## Area Committee Grants – Process and Criteria 2012-13

The following document was circulated to members recently and is attached to this report for reference.

### 1. Budget

The total of £84,000 Area Committee funding available in 2012-13 has been increased to £100,690. £71,690 is from the Community Development Grants budget. £29,000 is from the Leisure Grants budget. These budgets have been merged and divided between the area committees in accordance with population and poverty calculations. The amount available for each area is as follows:

Committee	%	£
North	37.8	38,060
South	20	20,138
East	32.2	32,423
West Central	10	10,069

### 2. Committee Reports

There will be two rounds for applications to be presented by Cambridgeshire Community Foundation at committees in 2012. This is the second and final report for this committee.

Although the Cambridgeshire Community Foundation is unable to attend Chair's briefings for the above committees they are happy to answer any questions at any time. Prior to briefings assessed applications will be accessible via a password protected area on their website and members will be given access to review applications and raise questions prior to committee meetings.

### 3. Chair's and Officer's Action

In between the above rounds grants, if justified new applications cannot wait until the next round, they will be considered, in line with the Council's constitution, by:

- Officer Action (the Council's Grants Manager) for awards up to £2,000
- Chairs Action for awards £2-£5k

**The Chair's Action** process is where a recommendation for an award is £2-£5k the report will be sent to Chairs and Spokes of the appropriate committee by CCF following consultation with the Council's Senior Grants Officer. The Chair and Spokes will be expected to respond within 5 working days either approving the award, asking for further information, or rejecting the award, giving reason for rejection. If no response it received the recommendation will stand.

**The Officer's Action** process is where a recommendation for an award is up to £2k the report will be sent to the Grants Manager to respond within 5 working days either

approving the award, asking for further information, or rejecting the award, giving reason for rejection. If no response it received the recommendation will stand.

All awards made by Chair and Officer Action will be included in the next report to committee.

#### **4. Criteria for Grants**

Community Development and Leisure grants both have budgets specifically devolved to area committees for local projects. The policy decision for this dates back to Community Development and Leisure Scrutiny Committee 24 March 2005.

The criteria for awarding area committee grants mirrors the Community Development and Leisure grants strategies and priorities (attached as appendix 1) but also gives flexibility for area committees to decide on area priorities and to award grants for both for capital or revenue expenditure. Themes for 2012-13 will include the Diamond Jubilee and the Olympics.

The money is to enable projects that provide services or activities to benefit people living in one of the four areas of Cambridge City (North, South, East, West/Central). Priority will be given to projects that are aimed at those people whose opportunities are restricted by disability, low income or discrimination.

#### **5. Eligibility to apply**

Applications are invited from community groups and voluntary organisations which:

- are independently set up for charitable or philanthropic purposes
- have a constitution or set of rules defining aims and procedures and decide policy and overall management practice through a committee of elected, unpaid volunteers
- meet the needs of Cambridge residents and are open to all eligible users
- have structures in place to manage affairs efficiently, hold regular meetings to plan and monitor activities, keep minutes and circulate information to group members
- involve members and users in policy-making and in management and recruit and support volunteers, where appropriate
- meet the legal responsibilities of an employer and adopt appropriate health and safety policies and practices including child and vulnerable adult protection measures, if appropriate
- adopt good environmental and equal opportunities practices
- keep proper financial records and show that financial help is needed.

Groups, which are actively working towards meeting these conditions, may be considered for funding as well as

- groupings of local residents able to meet basic accountability requirements.
- partnerships of constituted group(s) and local residents.

(Organisations are not eligible if they are set up and/or managed wholly or partly by a statutory organisation; seek a grant for religious instruction or worship; operate for private gain or are connected with any political party or are involved in party politics.)



## **6. Awards**

- There is a £5,000 limit on application and grant award levels for any **organisation**.
- Grants cannot be made retrospectively.
- Councillors will be asked to consider and decide on applications in two area committee cycles a year. Grants may be made between meetings if the applicants can demonstrate that they are unable to wait for the next scheduled grants meeting and will be processed via a Chair's/Officer's Action process.
- Groups receiving a grant will need to provide feedback on how they spent the money and the impact it has made.
- At the end of December 2012 the area committee funds are merged with the main grants budget to enable flexibility to spend the budget on appropriate grants to voluntary organisations.

## **7. Management of Area Committee Grants**

The Community Development Service Review and Strategy 2009-12 went to the Community Services Scrutiny Committee on 15<sup>th</sup> January 2009. A part of this review focussed on Area Committee Grants - primarily on areas where there are internal and external factors driving the need for change and where there is scope to deliver services more efficiently and effectively. It was agreed to increase the range and availability of funding opportunities for voluntary organisations in partnership with the Cambridgeshire Community Foundation (CCF).

Community Development worked closely with Cambridgeshire Community Foundation and a Service Level Agreement was implemented enabling CCF to manage the area committee grant process from April 2009- 2012. This has been extended for a further year until March 2013.

CCF advertise available funds; support potential applicants; assess applications; present applications to an independent grant panel with local knowledge which will make recommendations for awards; present recommendations to Area Committees; advise applicants of Area Committee decisions; make grant payments and seek feedback and monitoring from the funded projects.

## **8. Cambridgeshire Community Foundation**

Cambridgeshire Community Foundation was established in 2004 as a charity (number 1103314) and limited company (number 04998990) to benefit communities particularly, although not exclusively, in Cambridgeshire.

Their vision is: 'effective giving, thriving communities and enriched lives'. Their purpose is to be the hub for community philanthropy in an area – inspiring and supporting giving that strengthens communities and enriches local life.

A board of trustee directors, chaired by Mr Peter Gutteridge, governs the Cambridgeshire Community Foundation, and a small team of staff led by their Chief Executive, Jane Darlington, oversees day-to-day activities.

Since 2004 they have distributed just under £5 million in grants and built a unique knowledge of local charitable projects. This expertise has been recognised by the Lottery, National and local Government, Comic Relief, and household names such as Mars and Microsoft, all of whom have commissioned them to distribute money on their behalf.

## **9. Community Initiatives Funding**

For those groups that are new, developing and non-constituted the Grants Manager manages applications through a Community Initiatives process. These groups are unable to apply via the Cambridgeshire Community Foundation so a small amount of area committee funding is decided at officer level for initiatives where a group of residents come together to make an idea happen. These groups are also given other support in their development as required.

## **10. Neighbourhood Youth Work Funding**

There is a neighbourhood youth work fund for work, which will be commissioned by Community Development officers, to be delivered in local areas and undertaken by voluntary organisations. This was established to eliminate multiple bids by larger organisations to the area committees and to take a more coordinated approach to the allocation of funds for youth projects across the areas.

## **11. How to apply**

For **Area Committee Grants**, constituted organisations can apply using the online application form accessed through the Area Committee Grants page on the Cambridgeshire Community Foundation website – link below

[www.cambscf.org.uk/area-committee-grants.html](http://www.cambscf.org.uk/area-committee-grants.html)

Groups wishing to discuss their project or funding request should contact Marion Branch at Cambridgeshire Community Foundation on 01223 410535

### **For organisations/groups without a constitution or governing document:**

Groups will need to apply via **Community Initiatives Grants**. Contact Elaine Shortt in the Council's Grants & Voluntary Sector Support Team who will discuss the project and process with those smaller groups.

Tel: (01223) 457968

Email: [elaine.shortt@cambridge.gov.uk](mailto:elaine.shortt@cambridge.gov.uk)

## Appendix 1 – Community Development & Leisure Priorities relating to Area Committees

### Community Development

#### Community Activities

##### 1. Activities which support **children and young people and families experiencing disadvantage:**

- to provide children and young people with opportunities to participate in positive activities, engage in democratic processes, and improve the quality of life in neighbourhoods
- to meet the needs of children and young people in the areas of growth or demographic change

##### 2. Activities which support

- **BME groups**
- **people with disabilities**
- **LGBT groups**
- **women** lacking opportunities to live safe and fulfilling lives
- **community cohesion** - activities helping people from different backgrounds to integrate into the Cambridge community and to get on well together

##### 3. Activities which support **older people** to live socially and physically active lives.

#### **Consideration will be given to specific activities and services that enable those groups and individuals to participate in their communities and improve their own well-being.** Activities must include one or more of the following:

- supporting those who are disadvantaged by low income/ disability/ discrimination
- proposals that enable people to participate in decisions and influence the services that affect their lives
- bringing people together to identify common issues and to bring about change
- investigating local needs and developing responsive projects
- increasing the awareness of and celebrating the city's cultural diversity

*It is not for personal care services, proselytising or worship or services which are the responsibility of other statutory agencies*

**2. Social and Economic Deprivation** - projects, services or activities which promote **Economic Inclusion**. Supporting organisations that help individuals to overcome barriers to participation in the City's economy. Support, advice and guidance for workless people and those at the risk of worklessness to gain the confidence, motivation, skills and qualifications to engage in rewarding employment or entrepreneurial activities.

**3. A Growing City** - enabling voluntary and community activity in new communities on fringe sites to flourish and to support the integration with neighbouring parts of the city.

- Community development activities in new developments in the City (see Community Activities above for the type of activities eligible for funding).

- Building capacity in and making links with adjoining neighbourhoods where development is taking place

## **Leisure**

### **1. Improve access to leisure activities**

A targeted approach to improving access to arts and sports for city residents who currently have restricted access, particularly including:

- Minority Ethnic Groups
- People with disabilities
- People on low incomes
- Children, young people and older people at risk of exclusion from leisure opportunities

### **2. Enhance the City's cultural offer**

Arts and sports activities that enhance Cambridge's cultural offer by doing some or all of the following:

- Celebrating Cambridge's cultural identity or local traditions
- Benefiting the local economy
- Reflecting the city's creative reputation through being new, innovative, and ambitious
- Promoting environmental sustainability
- Celebrating the London 2012 Olympic Games and supporting the aims of the City's Olympic Action Plan (available from [www.cambridge.gov.uk/olympics](http://www.cambridge.gov.uk/olympics))

### **3. Encourage and support local neighbourhood arts and sports activities that enhance current provision and are for the benefit of local residents**



To: South Area Committee  
Report by: Head of Community Development  
Relevant committee: South Area Committee 12.11.12  
Wards affected: Cherry Hinton

## Cherry Hinton Community Centre Project – Stage 1

### 1. Executive summary

- 1.1 Cherry Hinton Residents Association has been developing plans for new community facilities within Cherry Hinton. Discussions have progressed with the County Council's Library Service and the Council's Community Development Service and CHRA are now ready, subject to funding, to implement Stage 1 of their plans. This will give local residents a small dedicated community / café space within Cherry Hinton Library for meetings and activities.
- 1.2 This report seeks funding of £9,000 to cover the Stage 1 works.

### 2. Recommendations

- 2.1 South Area Committee is asked, subject to written confirmation from the County Council's Library Service to guarantee community access:
  - a) To approve funding of £9,000 from developer contributions for the Stage 1 works within Cherry Hinton Library.

### 3. Background

- 3.1 Cherry Hinton Residents Association (CHRA) have identified a need for a dedicated community facility within their ward through community consultation. They have held meetings with the County Council's Library Service and Community Development officers with a view to providing a small community /café facility at Cherry Hinton Library which is situated in a prominent spot on the High Street.
- 3.2 Whilst CHRA have aspirations over the longer term for a large, purpose built community centre, they are keen to take a incremental approach which will quickly deliver a small facility and enable them to grow their capacity and plan in more detail for the future.

- 3.3 CHRA have produced the attached Project Summary document which sets out the results of their consultation, their strategy for taking this work forward and the details of the work required for Stage 1. It should be noted that the estimate for Stage 3 is probably very low unless an existing building was re-furbished. A purpose built facility similar to Trumpington Pavilion is likely to cost around £1m.
- 3.4 Members are asked to endorse the work undertaken so far by CHRA and agree funding for Stage 1 so that work can be carried out as soon as possible.
- 3.5 The Council Council's Library Service are fully supportive of the proposal and will assist by carrying out the work for and with CHRA. They have indicated that CHRA may need to cover any additional service costs when using the facility outside of normal library opening hours (lighting, heating etc.). Although such costs should be minimal, this issue will need to be clarified.
- 3.6 Governance arrangements are being discussed and will include CHRA becoming key-holders of the library. The capital funding will be subject to written confirmation from the County Council's Library Service that CHRA will have access to the facility to hold meetings and run activities.

#### 4. Implications

- 4.1 If agreed, capital funding will be made available from the following developer contributions for community facilities which have been devolved to South Area Committee.

Planning Ref	Ward	Sum
04/1033/FP	Cherry Hinton	£1,230
04/0926/VC	Cherry Hinton	£1,816
04/0757/FP	Cherry Hinton	£1,743
06/0063/OUT (part)	Cherry Hinton	£4,211
<b>Total</b>		<b>£9,000</b>

#### 5. Appendices

- 5.1 Appendix 1: Cherry Hinton Community Centre Library Annexe Project Summary

#### 7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name: Trevor Woollams  
Author's Phone Number: 01223 457061.  
Author's Email: Trevor.woollams@cambridge.gov.uk

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Cherry Hinton Community Centre  
Library Annexe  
Project Summary

4 October 2012

**CONTENTS**

- 1) Introduction
- 2) Aims and Objectives
- 3) Structure
- 4) Assessing Local Need
- 5) Location
- 6) Project Process
- 7) Intermediate Stage Proposal and Cost Estimate

**(1) INTRODUCTION**

This document is intended as a background and to help shape business planning for a potential new community facility in Cherry Hinton. Currently, Cherry Hinton has a number of buildings and resources used by various community groups. However, no definitive, central 'Cherry Hinton Community Centre', exists. Further 2012 analysis by Cambridge City has identified that Cherry Hinton is poorly served with respect to community facilities in comparison to other Cambridge wards.

Discussions between Cherry Hinton Residents Association (CHRA) and officers from the City and County Councils has been ongoing with a view to exploring demand for and feasibility of adding additional, bespoke community facilities, recognisable to the community and to visitors as being the primary location for accessing information, meetings and hosting other activities.

Cherry Hinton has an adult population of approximately 6,300 people residing in 3,970 households within the City Council catchment area.

**(2) AIMS AND OBJECTIVES**

- (1) CHRA wish to establish a Community Hub with an independent body to maintain and manage the Centre, either alone or in co-operation with the City and/or County Council.
- (2) CHRA would promote the use of the Centre for community benefit for the enjoyment of all residents regardless of gender, marital status, race, colour, nationality, sexual orientation, ethnic background, national origin, religion, disability or age.

**(3) STRUCTURE**

The Residents Association is wholly volunteer-based. We would encourage the establishment of a new and separate management structure for the facilities, to ensure independent oversight, avoid conflicts of

interest, and allow involvement by other residents and stakeholders such as schools, City and County Council officers, ward Councillors, churches, Police, local groups and societies.

#### CHRA Committee

Cllr Mark Ashton	Chair
Stuart Newbold	Secretary
Sharon Murray	Treasurer
Jim Varney	Vice chair
Mo Child	Committee
Tracy Saunders	Committee
Ruth Varney	Committee
Andrew Hastings	Committee
Gwen Wesley	Committee
Cllr Robert Dryden	Committee
David Taylor	Committee

#### Project Partners & Stakeholders

Trevor Woolams	Head of Community Development, Cambridge City Council
Christine Norman	Assistant Library Manager, Cambridge Central and City, Cambridgeshire County Council
Paul Holmes	Royal British Legion Cherry Hinton
Ian Douglas	District Library Manager, Cambridge, Cambridgeshire County Council
Emily Haysom	Community Development Officer, Cambridge City Council
Sally Roden	Neighbourhood Community Development, Cambridge City Council
Cherry Hinton Police	PS Phill Grime, PCSOs Marie Bailey, Sarah Finbow, Laura Parkinson and Chris Blewett

#### Community Hub Management

CHRA are investigating the merits of various structure forms such as Community Interest Company, Trust, Co-operative, or Charitable Status. The latter may have particular benefit in terms of availability of finance. CHRA will discuss further with Andrew Roberts of Trumpington Residents Association to ask if TRA can provide advice to CHRA about the merits of moving towards charitable status.

#### **(4) ASSESSING LOCAL NEED**

CHRA has conducted a survey via online (Cherry Hinton postcodes required) and paper questionnaire delivered to all Cherry Hinton Households during August/September 2012. For the period up to 2 October 2012, 84 replies had been received with the following responses:

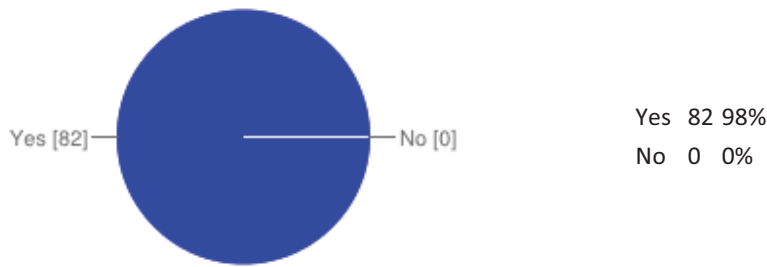
#### **CHRA Community Resource Consultation**

**84 responses**

**2.10.12**

Summary

**Do you think Cherry Hinton would benefit from additional community resources?**

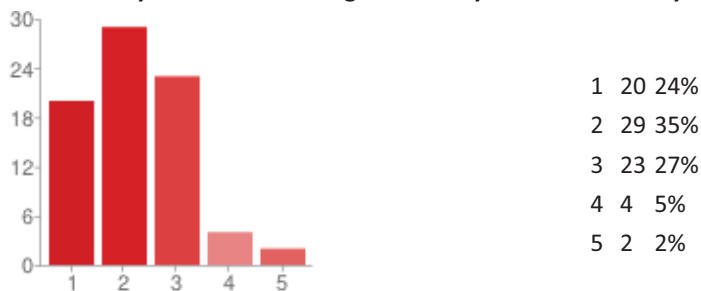


**What additional community facilities would you like to see in Cherry Hinton?**

Community Cafe	71	87%
Youth Club	47	57%
Community Meeting Space for local groups	45	55%
Adult Education Classes	30	37%
Space to have social interaction with others	36	44%
Exercise and Fitness Classes	17	21%
Support Groups/Advice Sessions (e.g. finance, employment, welfare)	30	37%
Other	15	18%

People may select more than one checkbox, so percentages may add up to more than 100%

**How would you rate the existing community facilities in Cherry Hinton?**



**What are the main things that concern you about the community in Cherry Hinton?**

Not enough for children and young people to do	57	70%
Lack of community meeting space	51	63%
No opportunity for members of the community to get together	50	62%
High cost of renting community space	45	56%
Lack of organised leisure activities and events	23	28%
Lack of community support and advice groups	22	27%
Lack of facilities/groups for older residents	35	43%
Other	7	9%

People may select more than one checkbox, so percentages may add up to more than 100%.

**Where would be your preferred location for a community hub?**

Extension to Cherry Hinton Library	33	39%
------------------------------------	----	-----

Cherry Hinton Village Centre	21	25%
New pavilion style building on the Recreation Ground	13	15%
Other	17	20%

**Which of these community events/groups do you or a member of your family attend?**

Cherry Hinton Festival	65	90%
Community Groups Fair	27	38%
Cherry Hinton Residents Christmas Lights	30	42%
Local History Talks	13	18%
St Andrews Church Events	20	28%
Tea Dances	3	4%
Fitness Classes at the Village Centre/Schools	8	11%
Children's groups, Cubs, Scouts, Brownies, Guides etc	10	14%
WI or Townswomen's Guild	5	7%
Other	6	8%

People may select more than one checkbox, so percentages may add up to more than 100%.

**What other community events would you like to see in Cherry Hinton**

**Age**

Under 16	1	1%
16-25	5	6%
26-40	11	13%
41-60	29	35%
60 +	29	35%

**Comments regarding Community Hub Location:**

Extension to Cherry Hinton Library

Prominent location on High Street, well used by community already  
 Residents are familiar with the building and it is very central  
 Centre of the village and is underused  
 It is central and people know where it is  
 Could make much better use of library  
 Central Position  
 Central location and synergy with retaining the library  
 Central location with parking  
 To help preserve the library  
 Central and sits with RBL desire  
 Well known existing hub  
 Central  
 Libraries are closing  
 Good location and would not want to share with sports centre

Good location  
Convenient  
People are familiar with the site

#### Cherry Hinton Village Centre

Central location  
Already exists and is a good space  
Already built so no need to find the cost for a new building or extension  
Middle of the village and a nice place  
The village centre is supposed to be a community centre  
Centrally positioned  
Already provides for the community and could be used more  
Central to Cherry Hinton  
It is an existing community hub

#### New Pavilion Style Building on the recreation ground

It is a focal point in Cherry Hinton  
It is central  
It is central and if it had a café it could be used by groups  
Easy access for most of the village  
Fairly central for all estates in Cherry Hinton

#### Other - British Legion Hall

Replacement facility to old Nissan hut  
Rather than close it and sell it for housing  
Redevelopment Plans  
Development issues including adjacent bungalows provide an opportunity

### **(5) LOCATION**

Backed by data from the consultation, currently the preferred location to start things moving is Cherry Hinton Library. The proposal is to first make better use of existing space; and second add additional resource via an expanded entrance area to the north side of the building. CHRA members have recently visited Linton and Gamlingay libraries to view similar arrangements. A third stage would then investigate provision of a new, bespoke, community centre.

The Library building is owned by Cambridge City Council but administered by the County Council.

#### Important

The City Council are currently looking at development of land adjacent to Colville and Augers Roads nearby, and are talking to Cherry Hinton Royal British Legion about the possibility of including their land within this scheme. Planning policy means that the existing RBL Hall will need to be replaced, either on the existing site or somewhere else locally which could be through an extension to the Library or via provision of any new, bespoke, community centre. CHRA is in discussion with Cherry Hinton RBL and funding from any RBL site redevelopment may be available to use in conjunction with other sources for the provision of a new/replacement facility. This may provide synergy for both stage 2 (Intermediate), and stage 3 (full) community facility proposals.

## **(6) PROJECT PROCESS**

The transformation of the existing Library facility into a multi-purpose community centre will be brought about in three stages:

1. Stage 1  
PILOT – café, meeting space using existing Library space \*
  - Reconfigure the Library to provide a defined community hub within the existing library footprint. Consideration would also be given to how the toilet area could be adapted so accessible to all
  - Assess usage, demand, constraints, and issues; gain reassurance that proposals are sound and there is a genuine need for additional facilities
  - Pilot resources perhaps from City Council Community Development
  - Work on further Business Planning, secure funding from RBL, Council, s106 etc. sources
2. Stage 2  
INTERMEDIATE – build an extension to cover the grass at the front of the Library
  - Ideally this would include the works already done. It would probably have a meeting room and if the British Legion money is released this may be a named room where they can hold meetings. It is hoped that organisations using the RBL Hut would transfer to the new room providing some funds towards the running of the Community Space.
3. Stage 3  
FULL PROJECT – construction of a new, purpose built community centre – perhaps at a cost of £200,000 to £300,000. Perhaps 5 years hence.

\* To provide the extra space

1. One third of the Librarian's desk could be removed – one tall section and lower section would remain. There would be increased space in the Children's Library.
2. The Children's Library was considered as a Community Space but for practical reasons e.g. low tables with coffee cups on them and small children don't mix! was discarded. However it was decided to make it more user friendly with small chairs and tables, bean bags – some examples of ways of making Children's Libraries more colourful and inviting (e.g. with colourful cardboard? entrance arches) were looked at on the internet.
3. It was decided that the best space would be in the space leading down from the Reference Section between the bookcase and the window. To provide all the space needed the video trolley would need to be moved (perhaps by putting it on wheels or relocating the videos – 6 empty shelves were counted). If the 2 data machines for booking out and returning books were moved into the entrance corridor, the 3 computers could be moved to the end of the wall opposite the Librarian's desk. It was felt that this would be sufficient space.
4. Two study tables at the Reference end would provide a place to study or for up to 12 people to meet round them. 2 Coffee tables with 10 comfy chairs round them would provide a place for people to meet. The Coffee machine would probably be on one of the tables. There would be space if the tables were moved for 30 people to sit and watch a film or listen to a speaker. 12 of the chairs would already be round the tables – some would be in the Children's Library for parents/carers to sit on. The rest would be stacked either in the library or outside in what was once a place to put bicycles.
5. The loo would need to be upgraded if it was to be used by the public – at present there is not sufficient space (900cms needed only 750 in the corridor – no way of widening this because of water pipes) to convert the loo that is there. However there is space outside to build one from the corridor with a new door into the library behind the Librarian's desk.

## **(7) INTERMEDIATE STAGE OUTLINE PROPOSAL AND COST ESTIMATE**

### Cherry Hinton Library

#### a) PILOT

Proposed changes to increase the versatility of the building as a community resource:

Move self-service machines into lobby	£50
12 x tub chairs @ £245	£2940
3 x matching coffee tables @ £135	£405
Shelving changes (more mobile)	£550
2 x study tables @ £390	£780
8 x study chairs @ £140	£1120
22 x moulded plastic stacking chairs @ £15	£330
Reduce size of service desk, reconfigure power and data	£500
Assorted children's library furniture	£1000
Vending machines	£1000
<b>Total</b>	<b><u>£8675</u></b>

#### b) INTERMEDIATE

The following 'Community Room Proposal – Outline for discussion' has been drawn up from Trevor Woolams of Cambridge City Council:

#### Specification

Size Overall size 7m x 8.5m

Includes Meeting Room 7m x 6m  
Kitchenette 2.5m x 4m (fridge, microwave, storage)  
Toilet (disabled spec) 3m x 2.5m (or shared with library?)  
Storage not included (shared with library?)

Cost £150,000 (building costs, fitting out, fees etc.), based upon £2,500 per square metre.

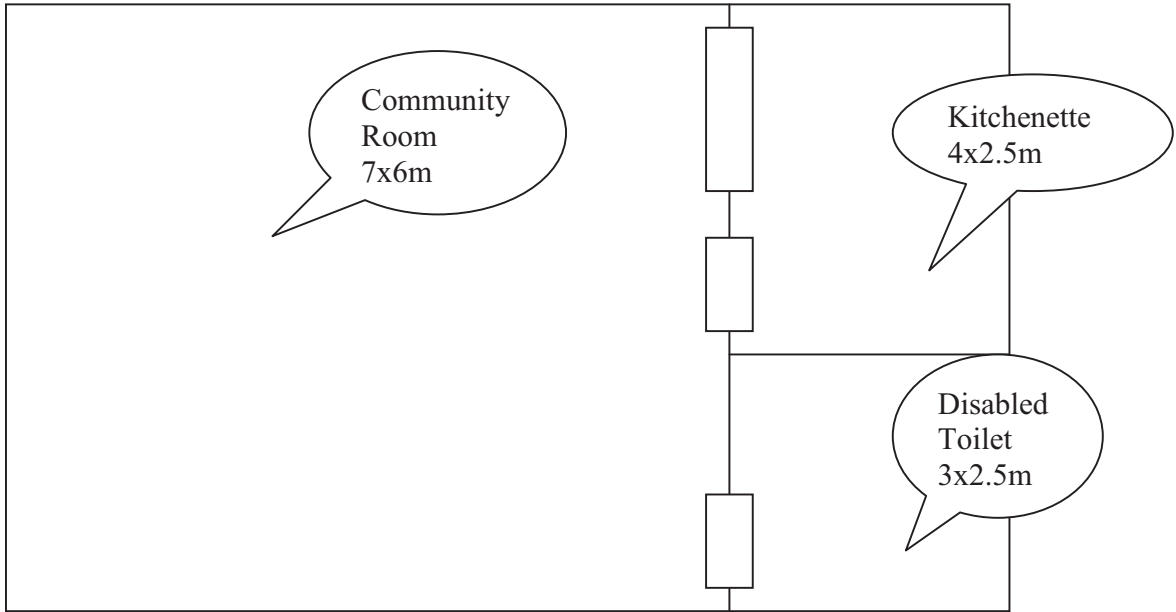
A key issue will be how a new community room relates to the existing library and whether existing storage and toilet facilities within the library can be shared to reduce costs and increase available space.

Costs are based on original estimates for a new large facility at Clay Farm where a figure of £2,500 (inclusive) per square meter were used for the community facility element. A detailed cost estimate will be required once design drawings have been obtained.

A room of this size could seat around 20 – 30 people.

The example below includes a kitchenette which would be suitable for making tea, preparing sandwiches etc. If a community café was wanted, a more substantial kitchen would be needed.

Indicative Layout (see over page).

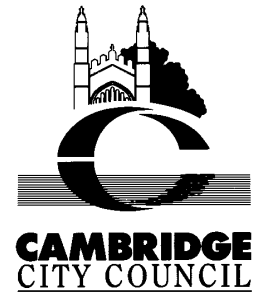




## South Area Workshop

Thursday 4 October 2012

### BRIEFING PAPER



Developers and property owners are often asked to make financial contributions to the city council to address the impact of their development on Cambridge. Decisions on much of this funding (also known as S106 money) are being devolved to the Area Committees. To help inform your Area Committee's decisions, we would like you to tell us about:

- current gaps in the provision of local community facilities, sports facilities, open spaces and play areas, and public realm in this area (Cherry Hinton, Queen Edith's and Trumpington wards);
- your ideas for new or improved facilities that could help to meet those needs.

#### POPULATION CHANGE IN THE SOUTH AREA

	0-14 years	15-24 years	25-44 years	45-64 years	65 years +	TOTAL
<b>2011</b>	4,350	4,440	6,890	6,010	3,970	<b>25,660</b>
<b>2016</b>	6,240	5,730	10,160	7,860	5,210	<b>35,020</b>
<b>Change</b>	1,890	1,290	3,270	1,670	1,240	<b>9,360</b>
<b>% change</b>	43%	29%	47%	28%	31%	<b>36%</b>

Much of this population increase relates to developments on the Cambridge Fringe growth sites that have their own S106 agreements mainly requiring on-site facilities, plus some off-site contributions.

#### EXAMPLES OF LOCAL FACILITIES (We're keen to draw on your local knowledge)

<p><b>Community facilities include:</b></p> <ul style="list-style-type: none"> <li>• Centre@St Paul's</li> <li>• Trumpington Pavilion</li> <li>• Spinney Primary School (Cherry Hinton)</li> <li>• Cherry Hinton Library</li> <li>• Queen Edith's Chapel</li> <li>• Community groups also meet at a wide range of church / school halls</li> </ul>	<p><b>Sports facilities include:</b></p> <ul style="list-style-type: none"> <li>• Cherry Hinton Village Centre</li> <li>• Hills Road Sport &amp; Tennis Centre</li> <li>• C.U.P. Sports Centre</li> <li>• Netherhall School Sports Centre including Floodlit Astro turf pitch, Tennis and basketball</li> <li>• Nightingale Avenue Rec: Football, tennis court, bowls club, multi-use games area</li> <li>• King George V playing fields – Bowls &amp; Tennis, Muga, Basketball &amp; skate</li> <li>• Cherry Hinton Hall Tennis &amp; Paddling Pool</li> <li>• Cherry Hinton Rec Pitches &amp; Pavilion</li> </ul>
<p><b>Open spaces include:</b></p> <ul style="list-style-type: none"> <li>• Byron's Pool (30.7 ha)</li> <li>• Cherry Hinton Hall (14.1 ha)</li> <li>• Nightingale Avenue Rec. Ground (5.1ha)</li> <li>• Trumpington Recreation Ground (4ha)</li> <li>• Cherry Hinton Recreation Ground (2.9ha)</li> </ul>	<p><b>Play areas include:</b></p> <ul style="list-style-type: none"> <li>• Cherry Hinton play area and skate park</li> <li>• Church End play area</li> <li>• Nightingale Avenue Rec play area</li> <li>• Trumpington Rec play area</li> </ul>

## PROJECTS 'IN THE PIPELINE' IN THE SOUTH AREA

- Projects being implemented: Wulfstan Way public art commission (due to complete in Autumn 2012); Cherry Hinton Hall grounds improvements - phase 1 (spring 2013); and Southern Connections public art commission (autumn 2015).
- On-site community, sports and recreation facilities and a country park and other public open spaces are being provided as part of the Southern fringe growth sites and these will benefit residents in the South area as a whole.
- Developer contributions have been provisionally allocated to phase 2 of the Cherry Hinton Hall ground improvements project, but this project is included on the 'on hold' list of the city council's capital Plan pending the outcome of a further funding bid to the Heritage Lottery Fund.
- The proposed refurbishment of the Nightingale Recreation Ground Pavilion (estimated cost = c.£225,000) is also on the on-hold list. Funding has not yet been allocated, although the scheme has been linked to developer contributions that could arise from the Bell School development.

## DEVELOPER CONTRIBUTIONS AVAILABLE FOR THE SOUTH AREA

This provisional analysis is based on contributions that have already been received but not yet allocated. Under devolved decision-making, the Area receives 50% of developer contributions arising from major planning applications from the area that are determined by the Planning Committee. It also receives 100% of all other S106 funding relating to planning applications from the area (including minor ones approved prior to the introduction of area committees). An update will be reported to the Community Services Scrutiny Committee in January 2013.

S106 funding available for:	South Area
Community facilities	£200,000
Informal open space	£275,000
Formal open space (changing facilities & outdoor sports)	£150,000
Outdoor sports facilities	£5,000
Indoor sports facilities	£5,000
Provision for children and teenagers	£75,000

*Sums above £25k have been rounded down to the nearest £25,000.  
Does not include contributions for which specific uses are stipulated.*

## HOW MUCH CAN DIFFERENT TYPES OF PROJECT COST?

**Community facilities:** Grants of £100k-£150k have been given towards a number of community facilities (eg, refurbishment of St Philip's Church [Romsey] incl. community rooms and community café). Also, a £22k grant for the Squeaky Gate recording studios refurbishment [Petersfield].

**Open Spaces:** works can range from tree-planting to landscaping. This is often linked to wider projects, such as play areas or sports facilities. Typically to supply, plant and maintain a tree costs £500; to plant a shrub bed around £35 per m<sup>2</sup>; and to lay a lawn £10 per m<sup>2</sup>.

**Play Areas:** installation of new pieces of play equipment can vary from £3k up to £50k. Complete refurbishment can be up to £200k depending on scale and the number of pieces of equipment.

**Sports facilities:** Trim trails: £ 6k - £10k. Outdoor Sports equipment pods: £16k - £30k. Individual outdoor sports equipment items from £4k. New tennis court or multi-use games area: c £65k. Metal 5-a-side goals [eg, at Thorpe Way]: £4.5k. "Panna" football skills courts: £7.5k. Outdoor table tennis tables £6.5k. Astroturf: £125k to £500k.

CAMBRIDGE CITY COUNCIL

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REPORT OF: Director of Environment

TO: South Area Committee 12/11/2012

WARDS: Cherry Hinton, Queen Edith's and Trumpington

**DEVOLVED DECISION-MAKING AND DEVELOPER CONTRIBUTIONS:  
UPDATE FOLLOWING THE SOUTH AREA WORKSHOP**

---

**1. INTRODUCTION**

- 1.1 The Council has agreed to devolve to area committees decision-making on how to spend the developer contributions being made available to each area. This report summarises ideas for how the money could be spent in the South Area, following local public consultation in early October 2012.
- 1.2 The South Area Committee is now invited to prioritise which capital projects for new or improved local facilities to take forward from a list of proposals (see Section 5) that would be eligible for developer contributions funding and could be delivered in the short-term (by the end of March 2014). There will be a follow-up report in early 2013 so that the Area Committee can take forward the process of identifying longer-term project priorities.

**2. RECOMMENDATIONS**

The South Area Committee is asked:

- 2.1 to note the summary of all consultation feedback arising from the South Area workshop and related emails;
- 2.2 to identify which of the eligible proposals that are deliverable in the short-term to prioritise for delivery, subject to project appraisal and the identification of appropriate funding to meet any related revenue and maintenance costs;
- 2.3 whether it would wish to raise any issues about the possible uses of city-wide developer contributions funding or comment on any of the strategic proposals emanating from the South Area, which are due to be reported to the Community Services Scrutiny Committee in January 2013.

### 3. BACKGROUND

- 3.1 **Developer contributions:** Developers are often asked to make financial contributions to the city council to address the impact of their developments on Cambridge. These payments have to be used in line with the national and local planning policy and the purposes and conditions set out in legal (Section 106) agreements.
- 3.2 Since 2007, the city council has spent over £7.5 million of developer contributions to fund off-site projects across the city. Amongst other projects, this has helped to fund community centres, sports facilities, open spaces, play areas and improvements to the public realm. (See the [Developer Contributions](#) web page for more information). Details of projects costing more than £15,000 in the South Area can be found in Appendix A.
- 3.3 **Devolved decision-making:** The council has agreed to devolve to area committees decision-making about projects to be funded from the following types of developer contributions: community facilities, informal open space; play provision for children and teenagers; indoor sports facilities; outdoor sports facilities (and the previous 'formal open space' category); public art and public realm. For more details, see the scrutiny committee reports listed in Section 10.
- 3.4 The initial aim is for each area to deliver several projects (perhaps in the region of £150,000 - £200,000 in total) by the end of March 2014. Alongside this, the Council is looking to prioritise and deliver several larger projects that make a difference to the city as a whole: these will be reported to the Community Services Scrutiny Committee and approved by the relevant Executive Councillor.
- 3.5 **Funding for projects in the area:** In broad terms, the funding that area committees can now spend is based on:
- a. 50% of the developer contributions arising from the major planning applications from the area determined by the city council's Planning Committee (with the other 50% helping to fund strategic projects benefiting more than one area or the entire city); and
  - b. 100% of all other contributions from planning applications from the area (eg, those determined by the area committee itself).
- 3.6 Appendix B shows the provisional analysis (from September 2012) of developer contributions available (received but not yet allocated) to the South Area Committee and the overall city-wide fund.

- 3.7 **Area workshops:** To help inform the decisions to be made by the area committees, public consultation workshops took place in each of the city's four areas. The South Area workshop was the third to be held (on the evening of Thursday 4 October at The Perse Upper School on Hills Road). The event was publicised on the council's website and by Facebook, Twitter, new releases and posters displayed at places where community groups meet across the South area. Invitations were also sent to local residents' associations and community groups. Over 25 members of the public attended the event, alongside local city and county councillors, and this helped to generate lively discussion and lots of ideas.
- 3.8 Workshop participants were given a 2-page briefing paper (see Appendix F) including population forecasts, examples of existing local facilities and on-going local projects funded by developer contributions, as well as the provisional funding analysis. Before the discussion groups, there was a series of short presentations covering how the different types of developer contributions could be used.
- 3.9 The purpose of the event was to invite local views on current gaps in the provision of community centres, sports facilities, open spaces and play areas and public realm in the area, as well as ideas for new or improved facilities that could help to meet those needs. Whilst council officers were on hand to provide background advice as/when requested, the focus of the workshops was community-led.

#### **4. CONSULTATION FEEDBACK**

- 4.1 The South Area consultation (both the workshop and comments by email) generated over 70 ideas for projects as well as some queries about the devolved decision-making process itself (see Appendix D). Recurring themes included needs for:
- a. community facilities, cafés, meeting places and drop-in centres;
  - b. better facilities and activities for older children and teenagers (including refurbished skate parks);
  - c. new sports pavilions with better changing rooms, toilets and storage (as well as community rooms);
  - d. better play areas for younger children; and
  - e. trim trails and fitness/exercise equipment at recreation grounds.
- 4.2 Appendix C summarises the project ideas from the consultation and presents them by the ward from which they came or to which they relate. Officers have assessed these projects in terms of eligibility and deliverability.

- 4.3 Eligibility: Developer contributions funding can normally be used for capital projects (not running or maintenance costs) for new/improved facilities (not just replacements) related to city council contribution types (not transport), which would be open for community use.
- 4.4 Deliverability: This is about whether projects could be completed in the short-term (by the end of March 2014) or would take longer.
- a. Projects are likely to take longer the more preliminary steps need to be taken, particularly where facilities/land are not in the city council's ownership. These steps can include: drawing up plans; consulting on concepts/principles; obtaining planning permission; securing community grants and other funding (not least for running costs and maintenance); signing up to community use agreements and/or undertaking fresh commissioning/procurement exercises.
  - b. It is also important to note that it is not going to be possible to take forward public art and public realm improvement projects in the short-term in the South Area as there are currently no unallocated/unstipulated contributions available for those contribution types.

## 5. OPTIONS

- 5.1 This section focuses on the 17 proposals identified as both eligible for developer contributions funding and deliverable in the short-term. The Area Committee is asked to identify which of these proposals it would wish to prioritise for delivery – perhaps focussing on between three to five projects to take forward.
- 5.2 In identifying this initial set of priorities, the Area Committee will need to be mindful of:
- a. the available funding across the different contribution types for the South Area. The provisional analysis set out in Appendix B shows that there is currently around:
    - £200,000 for community facilities
    - £275,000 for informal open space
    - £155,000 for formal open space/outdoor sports facilities
    - £5,000 for indoor sports facilities and
    - £75,000 for play provision for children and teenagers; and
  - b. its broad aspirations for taking forward longer-term projects in due course (see paragraph 6.3) – that is how much money the Area Committee may wish to hold back to spend on larger/more complex projects such as community facilities, pavilions, sports facilities and play provision (not least for teenagers).

### 5.3 List of short-term projects from which to choose

<b>A01</b>	<b>Benches in parks</b>	
	Estimated cost: £20,000-£30,000 [Informal Open Space]	Ward: Area-wide

One way forward for this project would be to make available, £20,000-30,000, say, of informal open space contributions to provide benches and seats across the area (unit costs are around £1,000 per bench). There could then be local consultation as to the location of the benches. The places suggested so far are: Byron's Pool and at a proposed New Town community orchard.

<b>C02</b>	<b>Cherry Hinton community hub: pilot scheme at Cherry Hinton Library</b>	
	Estimated cost: £9,000 [Community facilities]	Ward: Cherry Hinton

This is Stage 1 of a long-term strategy produced by Cherry Hinton Residents' Association to improve the provision of dedicated community facilities in the ward. This pilot scheme involves creating a community cafe and meeting space by reconfiguring the use of space within the library and adapting the toilet area. The Residents' Association has been working with Community Development officers and the County Library Service and is ready to proceed. There is a separate report on this agenda which asks South Area members (subject to this project being prioritised) to approve the Stage 1 works and allocate funding. This could be a stand-alone project: going forward with Stage 1 would not oblige the Area Committee to prioritise later stages of the Cherry Hinton community hub project in due course.

<b>C04</b>	<b>Make the nature reserves more accessible, interesting and informative</b>	
	Estimated cost: £30,000 [Informal open space]	Ward: Cherry Hinton

This project would relate to the nature reserves at Lime Kiln Close and Lime Kiln Chalk Pit. It could include information boards about interesting features of the nature reserves, better gates to the nature reserves and improvements to the paths.

<b>C05a</b>	<b>Improve/add information boards about local history and the natural environment on open spaces in the village</b>	
	Estimated cost: £10,000 [Informal open space]	Ward: Cherry Hinton

The thinking behind this suggestion is that it would help existing and new local residents to understand local history and the flora and fauna of Church End, Mill End and Cherry Hinton more widely. Mention has also been made of improving the current information boards at Giant's Grave and Springhead. To be eligible for informal open space contribution funding, the information boards would need to be located within open space. If this project were to go forward, local volunteers would be invited to provide the information for the boards.

<b>C08</b>	<b>Upgrade play equipment for young children at Cherry Hinton Recreation Ground</b>	
	Estimated cost: £15,000-£50,000 [Provision for children & teenagers]	Ward: Cherry Hinton

This has been put forward in response to comments that the playground at Cherry Hinton Recreation Ground has become very tired and is poorly equipped. It is understood that some of the play equipment there is 15-20 years old. Consultation feedback suggested that it needs a range of modern and well-maintained play equipment to meet the physical and social development needs of young children up to ten years old.

<b>C09</b>	<b>More sophisticated skate park at Cherry Hinton Recreation Ground</b>	
	Estimated cost: £65,000 [Informal open space]	Ward: Cherry Hinton

There have been calls for more activities for teenagers at the recreation ground so that they can 'hang out' safely. Streets and Open Spaces officers, with the CHYPPS team and Police Community Support Officers, have developed ideas for the concrete mini-skate park in consultation with local young people. It would replace the current metal 'half-pipe' ramp and landscaping would help to reduce noise.



<b>C10</b>	<b>Trim trail for Cherry Hinton Recreation Ground</b>	
	Estimated cost: £30,000 [Informal open space]	Ward: Cherry Hinton

Consultation would be needed on the location and type of fitness equipment. Trim trails have been proposed for Cherry Hinton, Nightingale Avenue and Trumpington recreation grounds and it has been suggested that all three be done at the same time to achieve economies of scale. Whilst this could be done, the Area Committee will need to consider what else it might want to include in its initial set of three to five short-term priorities and what other calls it might wish to make on informal open space contribution funding in the longer-term.

<b>C11</b>	<b>Smaller (five-a-side) football goals at Cherry Hinton Recreation Ground</b>	
	Estimated cost: £4,500 - £7,500	Ward: Cherry Hinton

There could be more local consultation with recreation ground users around options (including location) for metal five-a-side goals which cost around £4,500 or 'Panna' football skills courts, which cost around £7,500. Both types can be found at the Green End Road play area in the North Area of the city.

<b>Q06</b>	<b>Outdoor fitness equipment/ trim trail at Nightingale Avenue Recreation Ground</b>	
	Estimated cost: £30,000 [Informal open space]	Ward: Queen Edith's

See comments under C10. A trim trail could, perhaps, follow the circular path around the recreation ground.

<b>Q08b</b>	<b>Cricket nets at Netherhall School lower school fields</b>	
	Estimated cost: £30,000 [Formal open space/outdoor sports]	Ward: Queen Edith's

It is understood that there is already support for this proposal amongst local groups, which would be able to make use of these facilities. The wider issue here, though, is the relative priority that the Area Committee would attach to this proposal, compared to the suggestions for a number of new/improved sports pavilions in the South Area in the longer-term.

<b>T02</b>	<b>Convert Hanover Court/Princess Court laundry into a community space</b>	
	Estimated cost: £100,000 [Community facilities]	Ward: Trumpington

Community Development and Housing officers have been working with Hanover Court and Princess Court Residents Association on projects to improve the community space between the two main buildings. Central to their plans is the re-building of the existing laundry to create a community room which would be managed by the Residents' Association. This project would create a small community facility in an area of high need.

<b>T03</b>	<b>Add a porch café onto the Centre at St Paul's</b>	
	Estimated cost: up to 50,000 [Community facilities]	Ward: Trumpington

The Centre at St Paul's is a well-regarded and well-used community facility. It has just undergone a major refurbishment of its main hall to provide a large open-plan and multi-use community hall (Phases 1 and 2). The city council contributed £59,800 in capital grants towards this work. The Centre is now planning Phase 3, which will deliver a large new foyer area to the south side of the building where residents, community groups and visitors can meet and enjoy tea and coffee. The Centre has been actively fund-raising and intends to deliver the project as soon as the necessary funds have been obtained. Feedback from the workshop highlighted the need among single elderly men for company (around 30-50 men use the Centre at St Paul's every week).

<b>T12</b>	<b>Play equipment (including a double cradle swing) between Princess Court and Hanover Court</b>	
	Estimated cost: £25,000 [Play provision]	Ward: Trumpington

Parents living in Hanover Court and Princess Court have asked for play equipment in the green area between the two buildings. A small play area would cost in the region of £25,000. Community Development officers have already carried out a consultation exercise with local residents about the idea of placing a double cradle swing there and, with a few exceptions,

there was a positive response. A double swing, with safety surfacing and installation, would cost less than £3,000. As has been mentioned under T02, this is an area of high need.

<b>T13</b>	<b>Add a junior scooter park for younger children at Accordia</b>	
	Estimated cost: £30,000 [Informal open space]	Ward: Trumpington

Streets & Open Spaces officers have been working with local residents on an innovative ramp, suitable for under ten year olds on s within the fenced play area at Kingfisher Way. This would be a small ramp that could help to meet a need not currently covered by skate parks for older children.

<b>T14</b>	<b>Improve Trumpington Recreation Ground play area</b>	
	Estimated cost: £15,000-£50,000 [Provision for children & teenagers]	Ward: Trumpington

This play area was installed around eight or nine years ago and is therefore comparatively new (particularly when compared to the one at Cherry Hinton Recreation Ground). Interactive play equipment was installed at Trumpington Rec. earlier this year.

<b>T15</b>	<b>Refurbish the skate park for older children at Trumpington Recreation Ground</b>	
	Estimated cost: £65,000 [Informal open space]	Ward: Trumpington

This would replace the current ramp (which is not well used). It could either be a wider skate park, enabling skateboarders to 'do diagonals' (more fun) or could be along the lines of the one at Jesus Green. Landscaping would help to reduce noise.

<b>T16</b>	<b>Adding a fitness circuit at Trumpington Recreation Ground</b>	
	Estimated cost: £30,000 [Informal open space]	Ward: Trumpington

See comments under C10.

## 6. NEXT STEPS

- 6.1 The implementation arrangements for devolved decision-making for developer contributions, reported to the Community Services Scrutiny Committee last June, identified two processes working in parallel:
- a. area-specific priority projects to be decided by the area committee
  - b. strategic projects to be reported to the Community Services Scrutiny Committee and decided by the Executive Councillor.
- 6.2 **Arrangements for South Area projects:** Project appraisals for short-term priorities will be developed from January 2013 onwards. There will be local consultation (including ward councillors) on the details of particular schemes and checks to ensure appropriate use of specific developer contributions. Those appraisals for projects above threshold levels (being updated to reflect the new context of devolved decision-making) will be reported to the Area Committee.
- 6.3 There will be a further report to the South Area Committee on 7 March 2013 to consider longer-term proposals identified in Appendix C (as well as others not ready to be considered yet [C17a and T07] and any short-term proposals not selected in the first round of prioritisation). Some of these longer-term projects may, by then, be ready for early prioritisation, while others may require some further investigation and need to wait until a subsequent prioritisation round.
- 6.4 There will then be updates to the Area Committee, probably every six months, to provide an update on both the devolved contributions available to spend in the South Area and the progress being made on delivering on-going/priority projects. This will present further opportunities for the Area Committee to identify new priority projects.
- 6.5 **Arrangements for city-wide/strategic projects:** A report to next January's Community Services Scrutiny Committee will bring together the strategic project ideas suggested from all four area consultations. This will enable the relevant Executive Councillors to identify any initial strategic priorities to take forward within the city-wide funding available (for schemes benefiting more than one area).
- 6.6 This Community Services Scrutiny Committee report will also draw attention to projects that are currently on the 'on hold' list of the city council's Capital Plan. Whilst this includes the project for a new Pavilion at Nightingale Avenue Recreation Ground, this would primarily benefit residents within the South Area.

- 6.7 The table below sets out the suggestions for city-wide/strategic project ideas generated by the South Area workshop/consultation.

No.	Project idea
C06	Meet the shortfall in funding for improvements at Cherry Hinton Hall if the Lottery Fund application is unsuccessful
X01	Public art to mark the city's role in formulating the rules of association football 150 years ago in 1863
X02	Turn the lakes in Coleridge into a country park/nature reserve
X03	Develop a professional cycling track
X04	Funding for apple trees at Wandlebury

- 6.8 In relation to C06, please note that the city council has already provisionally allocated its funding contribution to phase 2 of the project. The outcome of bids to the Heritage Lottery Fund is expected next month and, on this basis, the latest position will be reported to the Community Services Scrutiny Committee in January 2013.
- 6.9 The Area Committee is asked whether it would wish to raise any issues about the possible uses of the city-wide contributions funding or comment on any of these strategic proposals, so that these views can be passed on to the Community Services Scrutiny Committee.

## 7. CONCLUSIONS

- 7.1 The South Area workshop, along with suggestions sent in by email both before and after the event, has produced a wealth of local ideas about how developer contributions funding could help to address unmet needs and provide new or improved local facilities.
- 7.2 It is worth repeating the closing comments from the Area workshop:
- a. Thanks to all those who have taken the time to put forward ideas. Unfortunately, it will not be possible to fund all the suggestions from the developer contributions funding available to the Area – the Area Committee will have to make some tough choices.
  - b. Although significant steps are being made to deliver the next set of developer contribution-funded projects in the Area, change won't happen overnight. Further work and local consultation will be needed to develop the details of priority projects.
  - c. This is an on-going process and the Area Committee will be able to update and add to its list of priority projects on a regular basis. There will also be a continuing dialogue with the local community,

not least to engage with young people and others who did not have their say as part of the South Area workshop.

## 8. IMPLICATIONS

### 8.1 **Financial Implications:** Arrangements are being made to:

- a. identify within the 2013/14 Capital Plan developer contributions funds for each Area for devolved decision-making (as well as a city-wide/strategic developer contributions fund). The use of this funding will need to be in line with the amounts assigned in Section 106 agreements for specific contribution types.
- b. seek a provisional sum for the likely overall maintenance and repairs and renewals costs that may arise from developer contribution-funded projects relating to council facilities. Where the city council provides grants (from developer contributions funds) to community groups for the provision of local projects, the general assumption is that those other organisations will meet the running costs and maintenance costs of the new/improved facilities.

### 8.2 **Staffing Implications:** Steps have been taken to both make the implementation of devolved decision-making as simple as possible, and to strengthen the capacity for project delivery. Even so, the need for each area committee to keep their list of short-term priority projects to a reasonably small number is important to ensure that the overall programme of projects across all four areas and the city-wide/strategic projects is manageable and achievable.

### 8.3 **Equal Opportunities Implications:** This issue was addressed in the report to the Community Services Scrutiny Committee in January 2012. The implications of specific priority projects will be reviewed as part of the project appraisals.

### 8.4 **Environmental Implications:** The 'very low or nil impact' of devolved decision-making was identified in the report to the Community Services Scrutiny Committee in January 2012.

### 8.5 **Procurement:** These issues will be covered in project appraisals for specific priority projects.

### 8.6 **Consultation and communication:** Following on from the approach taken so far, officers will continue to make workshop participants aware of how the project ideas from the workshops are being followed up. Arrangements for further local consultation on the details of priority projects and reaching out to hard-to-reach groups have already been mentioned in Sections 6 and 7.

- 8.7 **Community Safety:** Community safety considerations will be factored into the design of the new/improved facilities to be funded by developer contributions.

## 9. APPENDICES

- A. Projects over £15,000 in the South Area funded by developer contributions since 2007
- B. Existing/unallocated developer contributions available to the South Area and the overall city-wide fund (provisional analysis)
- C. Summary of all project ideas (by ward) raised at the South Area workshop in October 2012 and/or by email
- D. Queries raised by workshop participants and consultation respondents from the South Area
- E. Summary of the local facilities to be included on the growth sites on Cambridge's Southern Fringe
- F. South Area 2-page briefing paper distributed to workshop participants on 4 October 2012

## 10. BACKGROUND PAPERS

These background papers were used in the preparation of this report.

- South Area workshop presentation slides: 4/10/2012.
- Responses to/arising from the South Area workshop on 4/10/12. See the [Committee meetings minutes & agendas](#) web page for:
- Reports on devolved decision-making to area committees to the Community Services Scrutiny Committee on 28/6/12 (12/54/CS) & 12/1/12 (12/13/CS) and Strategy & Resources Scrutiny Committee on 10/10/11 on the interim review of area working (11/68/SR).
- Further background information about the council's approach to developer contributions (eg, the Planning Obligations Strategy Supplementary Planning Document) and devolved decision-making can be found on our [Developer Contributions](#) web page.
- See also our [Major development schemes](#) web page for details of the growth sites on Cambridge's southern fringe.

To inspect the background papers or if you have a query on the report please contact:

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## Projects over £15,000 in the South Area funded by developer contributions since 2007

Completed projects	Ward	Spend
Baldock Way: affordable housing	Queen Edith's	£50k-£150k
Cherry Hinton Hall: grounds improvements (phase 1)	Cherry Hinton	£15k-£50k
Cherry Hinton Village Hall changing rooms	Cherry Hinton	£50k-£150k
King George V Recreation Ground Pavilion	Trumpington	Over £500k
Netherhall School Astroturf Pitch	Queen Edith's	Over £150k
Nightingale Avenue Recreation Ground: improvements	Queen Edith's	£50k-£150k
Nightingale Avenue Recreation Ground: tennis court	Queen Edith's	£15k-£50k
Trumpington Recreation Ground outdoor space (inter-active games)	Trumpington	£15k-£50k
Wulfstan Way: local centre	Queen Edith's	£15k-50k
Wulfstan Way: affordable housing	Queen Edith's	Over £250k

On-going projects	Ward	Due	Allocated
Cherry Hinton Hall: grounds improvements (phase 1)	Cherry Hinton	Spring 2013	£15k-£50k
Southern Connections	Trumpington	Autumn 2015	£50-150k
Wulfstan Way public art commission	Queen Edith's	Late 2012	£15k-£50k



## Existing/unallocated developer contributions available to the South Area and the overall city-wide fund

Provisional analysis	South Area	City-wide
Community facilities	£200,000	£300,000
Informal open space	£275,000	£275,000
Formal open space	£150,000	£150,000
Outdoor sports facilities	£5,000	£2,500
Indoor sports facilities	£5,000	£3,000
Provision for children & teenagers	£75,000	£75,000
Public art	£0	£75,000
Public realm	£0	£100,000

Sums above £25,000 are rounded down to the nearest £25,000

The amounts will change in due course as contributions (agreed in Section 106 agreements) are triggered and as funding is allocated to/spent on projects. An updated analysis (covering all four Areas) will be reported to the Community Services Scrutiny Committee in January 2013.

### Notes

A. Of these unallocated developer contributions, two from South Area have expiry dates before the end of 2015. These relate to:

- around £22,000 for the provision or improvement of or access to informal open space (split 50:50 between the South Area and City-wide funds), which has to be contractually committed by September 2014;
- around £2,000 for the provision or improvement of or access to play provision (for children and teenagers) contributions, which has to be contractually committed by March 2015.

It will be important to make sure that these contributions can be allocated to initial project priorities in order to ensure that the contributions can be used appropriately by their expiry dates.

The fall-back position was set out in the report to the Community Services Scrutiny Committee on 'Devolved decision-making to area committees' in January 2012. This highlighted that, in the event that an area committee failed to allocate funding to the delivery of any project within three years of receipt of the developer funding, the executive councillor (following scrutiny) could intervene and reallocate that money to a scheme that would be delivered within the legal agreement deadline.

- B. The table in Appendix B does not include unallocated developer contributions from to the redevelopment of the Cambridge Station area for particular uses have been stipulated within the S106 agreement:
- around £47,000 for the provision or improvement of facilities at The Junction or other such community facility;
  - around £1,800 remaining from a contribution for play area provision in the vicinity of the development; and
  - £30,000 for the installation of CCTV in the vicinity.
- C. Within current project allocations in the South Area, there is around £60,000 remaining in the New Town Community Development Capital Grant Programme. When the programme was set up, it was stipulated that it should be funded from community facilities contributions, so it cannot be spent on projects that relate to other contribution types, such as play provision or informal open space.

Devolved decision-making provides an opportunity for the South Area Committee to consider whether to fund some of the non-community facilities projects for New Town, which can be found in Appendix A (including proposals T06a, T07, T10, T12, T13 and T18). Indeed, the Area Committee may also wish to fund some of New Town's community facility-related project proposals too (eg, T01, T02 and T03).

## Project ideas from the South Area with assessment of eligibility for city council developer contributions

- This is a summary and, as such, it cannot reflect all the details and nuances from the workshop discussions and/or emails. Some project ideas shown here bring together a number of related suggestions.
- The Area Committee is unlikely to be able to fund all eligible project ideas from the contributions available and will need to prioritise.
- This assessment of eligibility for developer contributions is provisional (see paragraph 4.3). Further discussion will be needed with relevant organisations.
- For an explanation of why some ideas have been assessed as longer-term projects, please see paragraph 4.4.
- Projects identified as deliverable in the short-term are covered in Section 5, while city-wide projects are considered in paragraphs 6.6-6.8.
- Key to contribution types: CF = community facilities; FOS/OSF = formal open space and/or outdoor sports facilities; ISF = indoor sports facilities; IOS = informal open space; Play = provision for children and teenagers; PA = public art; and PR = public realm.

No.	Summary of project idea	Eligible?	Comments
<b>AREA-WIDE</b>			
A01	Benches in parks [IOS]	Yes	Could be delivered in the short-term. Links to T10 and T11.
A02	Benches on streets [PR]	Possible	Longer-term project.
<b>CHERRY HINTON WARD</b>			
C01	Refurbish family centre at Cherry Hinton Baptist Church [CF]	Yes	Longer-term project.
C02	Cherry Hinton community hub: pilot scheme at library [CF]	Yes	Could be delivered in the short-term.
C03	Cherry Hinton community hub: later stages - extend library or build bespoke new community centre [CF]	Yes	Longer-term project. Linked to the possible development of land next to Colville/Augers Roads

No.	Summary of project idea	Eligible?	Comments
C04	Make the nature reserves more accessible, interesting and informative [IOS]	Yes [IOS]	Improved access and noticeboards could be delivered in short-term.
C05a C05b	Improve/add information boards on history & natural environment of Church End, Mill End & the village	Yes  Possible	Boards in open spaces [IOS] could be delivered in short-term. Others [PR] would be a longer-term project.
C06	Meet shortfall in funding for improvements at Cherry Hinton Hall if Lottery Fund application is unsuccessful [IOS/Play]	Yes	City-wide / longer-term project. See paragraph 6.8.
C07	Provide play facilities for older children/teenagers at Lime Kiln Chalk Pits (eg BMX track or zip wire) [IOS/Play]	Possible	Longer-term project.
C08	Upgrade play equipment for young children at Cherry Hinton Recreation Ground [Play]	Yes	Could be delivered in the short-term.
C09	More sophisticated skate park at Cherry Hinton Recreation Ground [IOS]	Yes	Could be delivered in the short-term.
C10	Trim trail for Cherry Hinton Recreation Ground [IOS]	Yes	Could be delivered in the short-term.
C11	Smaller (five-a-side) football goals at Cherry Hinton Recreation Ground [FOS/OSF]	Yes	Could be delivered in the short-term.
C12	Provide roll-on/roll off goalposts at Cherry Hinton Recreation Ground	No	Local football club is being advised of other sources of funding.
C13	Solar-powered interactive games at Cherry Hinton Recreation Ground [Play]	Yes	Longer-term project.

No.	Summary of project idea	Eligible?	Comments
C14	Basketball court or multi-use games area at Cherry Hinton Recreation Ground [FOS/OSF]	Yes	Longer-term project.
C15	Create grass-cutting compost area at Cherry Hinton Recreation Ground	No	Would not address the impact of development.
C16	Demolish/rebuild pavilion at Cherry Hinton Rec. Ground with additional changing rooms/better storage space [FOS/OSF]	Yes	Longer-term project.
C17	Short-term improvements to Cherry Hinton Pavilion		
C17a	New non-slip vinyl flooring in changing rooms [FOS/OSF]	Possible, but	Defer until after the decision on C16 above.
C17b	Repaint pavilion	No	Maintenance. Internal redecoration in Sept '12.
C17c	Fix hot water for showers	No	Maintenance issues (passed to relevant manager).
C17d	Replace storage door/locks	No	
C17e	Jet-clean changing rooms	No	
C18	Public realm improvements around Colville Road car park & path to Fisher Lane [PR]	Yes	Longer-term project.
C19	Public art on Cherry Hinton green [PA]	Yes	Longer-term project.
C20	Cycle route telling story of our cultural heritage along the route [PA]. Could also provide traffic calming	No / Possible	Transport-related. Might be eligible for public art funds. Will pass to county council. Longer-term project.
C21	Streetscape improvements to Cherry Hinton High Street to supplement highways improvements [PR]	Yes	Longer-term project.

No.	Summary of project idea	Eligible?	Comments
C22	Resurface Sidney Farm Road end of Daws Lane.	No	Transport-related. Will pass suggestion on to county council
<b>QUEEN EDITH'S WARD</b>			
Q01	Upgrade kitchen at St John's Community Rooms [CF]	Yes	Longer-term project.
Q02	Cyber café/drop-in centre as an extension to St James' Church or Queen Edith Chapel (including kitchen upgrade) [CF]	Yes	Longer-term project.
Q03	Help Rock Road library and Morley Memorial Primary School to expand to be a community centre, with a café & meeting space [CF]	Yes	Longer-term project
Q04a	New pavilion at Nightingale Avenue Rec. Ground, with toilets, changing rooms and community room [CF/FOS/OSF)	Yes	Longer-term project. Has been linked to possible use of contributions from the Bell School site. See paragraph 6.6.
Q04b	Repair the pavilion in Nightingale Avenue park	No	Maintenance issue.
Q05	Need to place more value on undeveloped green 'lungs' & wildlife in local parks (eg, Nightingale Avenue Rec. Ground)		
Q05a	Plant trees in Nightingale Avenue Recreation Ground	Alternative funding	Already have a four-year tree-planting programme
Q05b	Protect or encourage wildlife in Nightingale Avenue Recreation Ground [IOS]	Possible	Longer-term project.
Q05c	Protect valuable older trees	No	Maintenance issue.
Q06	Outdoor fitness equipment/ trim trail at Nightingale Avenue Rec. Ground [IOS]	Yes	Could be delivered in the short-term.

No.	Summary of project idea	Eligible?	Comments
Q07	Expand badminton courts behind Queen Edith Chapel [ISF]	Yes	Longer-term project.
Q08a	New cricket pavilion at Netherhall School [FOS/OSF]	Yes	Longer-term project.
Q08b	Cricket nets at Netherhall School lower school fields [FOS/OSF]	Yes	Could be delivered in the short-term.
Q09	Improve Cherry Hinton Road streetscape: mature trees, curves in road, traffic calming, cycle path [PR]	Yes	Longer-term project.
Q10	Benches on green outside Wulfstan Way shops [PA]	Already addressed	Three new benches to be provided soon as part of Wulfstan Way public art commission (see Appendix A).
<b>TRUMPINGTON WARD</b>			
T01	Adaptations for community use to the nuclear bunker off Brooklands Avenue [CF]	Yes	Longer-term project.
T02	Convert Hanover Court/ Princess Court laundry into a community space [CF]	Yes	Could be delivered in the short-term.
T03	Add porch café onto the Centre at St Paul's [CF]	Yes	Could be delivered in the short-term.
T04a	Extend Trumpington Bowls Club Pavilion [CF/FOS/OSF]	Yes	Longer-term project.
T05	Better parking at the King George V Pavilion on Foster Road [IOS]	Possible	Longer-term project.
T06a	Community orchard on Empty Common [IOS]	Yes	Longer-term project.
T06b	Additional allotments on Empty Common	No	Allotments contributions category only applies to city fringes growth sites.

No.	Summary of project idea	Eligible?	Comments
T07	Construction of a pedestrian bridge over Hobson's Conduit [IOS]	Possible	Defer until after South Area Committee has considered the related planning application.
T08	Improve Trumpington allotments (main site and chicken plots)	No	Allotments contributions category only applies to city fringes growth sites.
T09	Swift Tower for community orchard on Foster Road [PA]	Yes	Longer-term project.
T10	Create community orchard for New Town with rare fruit trees, benches, hard paths and barbecue area [IOS]	Possible	Identification of site and land ownership issues need to be explored. Longer-term. See A01.
T11	Add additional seating in Trumpington village and Byron's Pool.	Yes	See A01 [IOS] and A02 [PR]. Could be delivered in the short-term within open spaces.
T12	Play equipment (including double cradle swing) between Princess Court and Hanover Court [Play]	Yes	Could be delivered in the short-term.
T13	Add a junior scooter park for younger children at Accordia [IOS]	Yes	Could be delivered in the short-term.
T14	Improve Trumpington Rec. Ground play area [Play]	Yes	Could be delivered in the short-term.
T15	Refurbish the skate ramp for older children at Trumpington Recreation Ground [IOS]	Yes	Could be delivered in the short-term.
T16	Adding a fitness circuit at Trumpington Recreation Ground [IOS]	Yes	Could be delivered in the short-term.
T17	Add new information maps around Trumpington village (including the history trails) [PA]	Yes	Could be integrated with Southern Connections Public Art Project. Longer-term project.



No.	Summary of project idea	Eligible?	Comments
T18	Streetscape improvements to New Town (including more trees and public art) [PR/PA]. Traffic pressures are steadily degrading historic environment near the Catholic Church	Yes	Longer-term project. Will pass on comments about highways issues to the county council.
T19	Need secured outdoor tap for Russell Court	No	Will pass on to the relevant manager
T20	More buses between Trumpington and the city centre and the station.	No	Transport-related. Will pass suggestions on to the county council
T21	An extra Park & Ride stop in Trumpington village	No	
T22	Add direction signs around Trumpington village for pedestrians and cyclists	No	
T23	Add brown signposts to places of interest around Trumpington (eg allotments and community orchard)	No	
T24a	Issues for growth sites: As many trees as possible	N/A	Already addressed through the S106 agreements for Southern Fringe growth sites. See Appendix E.
T24b	As many playgrounds as possible	N/A	
T24c	Need a community café	N/A	
<b>ELSEWHERE</b>			
X01	Public art to mark the city's role in formulating the rules of association football 150 years ago in 1863 [PA]	Yes	City-wide project. This relates to Parkers Piece (Market ward).
X02	Turn the lakes (Coleridge) into a country park or nature reserve [IOS]	Possibly	City-wide / longer-term project
X03	Professional cycling track [FOS/OSF or ISF]	Yes	City-wide / longer-term project
X04	Funding for apple trees at Wandlebury	No	Outside city boundaries

## Queries raised by workshop participants and consultation respondents from the South Area

	Feedback	Response
A	More resource needs to be made available for the maintenance of capital projects	Yes, we have been mindful of this issue. This is addressed in paragraph 8.1b (financial implications).
B	Need to set out a clear process for taking forward ideas in order to manage expectations	Yes. Whilst our publicity has focussed on the purposes of the consultation, there has been a clear process (eg, in last June's scrutiny committee report). Throughout, we have highlighted funding constraints and the need for priority-setting. The next steps are set out in Section 6 of this report.
C	Need more consultation with young people	Yes. Again, we have been mindful of this issue. This is addressed in paragraphs 7.2c and 8.6.
D	Need to know what facilities are being planned for the Southern Fringe growth sites	See Appendix E for a summary of the local facilities to be included on the Southern Fringe growth sites.
E	Concerns about focus on intensifying the use of existing land, rather than adding to the land available for use.	As Appendix E shows, the Southern Fringe growth sites will include open space (eg, a 60-hectare country park and 41-hectare green corridor).
F	Need to have a joined-up approach between transport-related schemes & other uses of developer contributions (eg, links between improving local parks and having crossings on busy roads so children can get there safely).	We will continue to liaise with county council colleagues on highways matters and will make them aware of the consultation feedback and the priority projects being taken by the city council using developer contributions.
G	Where is the strategic, large-scale vision for community facilities in Cambridge coming from?	Being addressed through the Local Plan process. See also paragraphs 3.4-3.6 and 6.5-6.6 on how strategic/city-wide proposals for contribution-funded projects are being addressed.

## Summary of the local facilities to be included on the growth sites on Cambridge's Southern Fringe

	<b>Trumpington Meadows</b>	<b>Clay Farm</b>
<b>Community facilities</b>	On the Trumpington Primary School site, there will be two meeting rooms, a community store, a café area and break-out area and access to other school facilities.	Joint service centre including: a community centre with a multi-use hall and flexible meeting rooms; a community café; a youth wing with games area, band/DJ room & space for craft activities; a public library; health centre and accommodation for Police & Social Services.
<b>Open space</b>	Country park (60-hectares) Kick-about area in country park	Green corridor (41 hectares), including grassland, paths, trees, shrubs and wildflower meadows. Kick-about area in green corridor.
<b>Play areas</b>	Neighbourhood equipped area for play (larger, with wider range of play equipment for over 8s) plus several local play areas within the residential areas.	Neighbourhood equipped area for play in the green corridor, plus four local play areas within the residential areas. Provision for teenagers within green corridor. *
<b>Sports facilities</b>	Two junior pitches, a floodlit multi-use games area and changing rooms within the primary school site. Tennis court and a ball court by the neighbourhood play area	3G pitch and tennis courts within secondary school site, plus four grass pitches in green corridor (all managed by the secondary school).

The features of the provision for teenagers on Clay Farm will be developed in consultation with young people, but might include a BMX track, an adventure play and/or an informal basketball area.

The Bell School and Glebe Farm developments will both include local open spaces. The Bell School site will have two local play areas and Glebe Farm will have three.

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